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REGULATION on Procurement of Goods, Work and Services

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Contents

1. General.....	4
2. Terms, Definitions and Abbreviations	5
3. Regulatory Framework for Procurement Activities	8
4. Procurement Informational Support	8
5. Planning	10
6. Procurement methods and their specific features	11
7. Choice of procurement method	21
8. General procurement requirements	24
9. Tender procedure	47
10. Auction procedure	52
11. Procedure for request for proposals	57
12. Procedure for request of quotations	59
13. Procedure for competitive selection and price selection	61
14. Procurement from a single supplier	62
15. Small procurement procedure.....	63
16. Procedure for carrying out the procedure of accreditation selection of ATP suppliers and urgent unscheduled ATP maintenance	63
17. Specific features of the procedures for purchasing expensive special equipment	64
18. Specific features of aircraft leasing services procurement	65
19. Specific features of purchasing services of financial and credit organizations.	65
20. Conducting competitive procurements among small and medium-sized businesses only	66
21. Contract conclusion and execution.....	67
22. Rights and obligations	71
Appendix 1 Form of Information Presentation by the Procurement Participant.....	73
Appendix 2 Request for quotations form in electronic form.....	74
Appendix 3 List of interdependent organizations	76

1. General

1.1. Regulations on the Procurement of Goods, Work and Services (hereinafter referred to as "RI-GD-148X"¹) regulates the relations on the procurement of goods, work and services for the needs of PJSC "Aeroflot" (hereinafter referred to as the "Customer"), determines the order of preparation and implementation of procurement methods specified in Section 6RI-GD-148X, including the following requirements for procurement: procedure for the procurement preparation and conduct (including procurement methods) and the conditions for their application, conclusion and performance of contracts.

1.2. RI-GD-148X was developed in accordance with Federal Law No. 223-FZ "On the Procurement of Goods, Word and Services of Certain Types of Legal Entities" dated July 18, 2011 (hereinafter referred to as "Federal Law No. 223-FZ").

1.3. If the procurement notice is placed before the effective date of RI-GD-148X, the procurement (including debriefing) shall be conducted in the manner in force on the date of notice publication.

1.4. RI-GD-148X applies to all processes related to the acquisition of goods, performance of work and rendering services for PJSC "Aeroflot", including separate subdivisions, branches and representative offices, except for the cases specified in Part 4 Article 1 of Federal Law No. 223-FZ.

1.5. RI-GD-148X does not regulate the relations connected with the customer's procurements from legal entities that are recognized as interdependent with them under the Tax Code of the Russian Federation. The list of interdependent entities that are not subject to the requirements of RI-GD-148X and the rationale for including them in the list is provided in Appendix 3 to RI-GD-148X.

1.6. In cases of procurement of goods, work, services (hereinafter referred to as the "products") with the value equal to or exceeding the size of the major transaction, the procurement approval is performed in accordance with the legislation of the Russian Federation.

1.7. RI-GD-148X regulates products procurement for the following purposes:

1.7.1. Ensuring the unity of the economic space.

1.7.2. Creation of conditions for timely and complete satisfaction of the customer's needs in products, including for commercial use, with the necessary indicators of price, quality and reliability.

1.7.3. Efficient use of monetary funds.

1.7.4. Expansion of opportunities for legal entities and individuals to participate in the products procurement for the needs of the customer and encourage such participation.

1.7.5. Development of fair competition.

1.7.6. Ensuring publicity and transparency of procurement.

1.7.7. Preventing corruption and other abuses.

1.8. When purchasing products, the customer is guided by the following principles:

1.8.1. Information transparency of procurement.

1.8.2. Equality, fairness, non-discrimination and unreasonable restrictions on competition against the procurement participants.

1.8.3. Targeted and economically efficient spending of money on the products purchase (taking into account, if necessary, the cost of life cycle of purchased products) and

¹ Here, the identification number ending with "X" indicates the current revision status of the document. It is advisable to check the document actuality on the official website of PJSC "Aeroflot" (link: http://www.aeroflot.ru/cms/about/retail_center/documentation).

implementation of measures aimed at reducing customer costs. The contract value (lot price) is one of the basic criteria in determining the winner of a competitive procurement.

1.8.4. There is no restriction on admission to procurement participation by imposing unmeasurable requirements on the procurement participants.

2. Terms, Definitions and Abbreviations

Subscriber agreement shall mean a contract with performance on demand, when one of the parties (subscriber) is obliged to make payments for the right to demand from the other party (subscriber) provision of services or other performance in a certain amount or quantity;

Aviation equipment (hereinafter referred to as the "AE") shall mean aircraft, including its onboard equipment, units, aircraft engines (AE), auxiliary power units (APU) and aircraft rescue equipment;

Aviation technical property (hereinafter referred to as the "ATP") shall mean the AE components, spare parts, aviation materials, ground equipment, facilities and tools that ensure operation and repair of the AE;

Alternative proposal shall mean proposal of the Procurement Participant, submitted in addition to the main proposal, and containing one or more modified in relation to the organizational and technical solutions contained in the main proposal, commercial solutions, characteristics of the products supplied or the terms and conditions of the contract;

Procurement documentation shall mean a set of documents containing complete information on the subject matter, terms and conditions of participation and rules of procurement conducting, rules of preparation, execution and submission of a commercial proposal by the procurement participant, rules of winner selection, as well as on the terms and conditions of the contract concluded by the procurement results;

Expensive special equipment shall mean of ground handling equipment of general and special application, means of apron mechanization, initial (maximum) price for one unit of which is more or equal to the amount equivalent to one hundred thousand US dollars, or the initial (maximum) price of the entire volume purchased under the contract (lot) is more or equal to the amount equivalent to five hundred thousand US dollars;

Unified Information System (hereinafter referred to as the "UIS") shall mean a set of information and contained in databases, information technologies and technical means that ensure formation, processing, storage of such information, as well as its provision using the official website of the unified information system in procurement in the information and telecommunication network "Internet";

Procurement shall mean a procedure under RI-GD-148X aimed at meeting PJSC "Aeroflot" product needs;

Collective participant shall mean a participant represented by an association of legal entities and/or individuals, including sole proprietors, relations between which are formalized in accordance with the terms of the procurement documentation;

Competitive procurement shall mean procurement in which the selection of the best supplier is made on the basis of comparison of proposals (competition) of several independent procurement participants;

Procurement Commission (Procurement Implementation Commission) shall mean a collegial body created by the customer to make decisions in carrying out competitive and non-competitive procurements, including determination of the procurement method and the winner;

Consolidated procurement shall mean procurement of products for the needs of PJSC "Aeroflot" and its subsidiaries (hereinafter referred to as the "subsidiaries");

Conflict of interest shall mean a situation when a personal interest (direct or indirect) of an organization employee influences or may influence the proper, objective and impartial performance of their official (service) duties (exercise of powers);

Corporate system shall mean a system designed for the procurement activities of PJSC "Aeroflot" in accordance with RI-GD-148X and providing for interaction between the customer and the procurement participants (site in the Internet - <https://trade.aeroflot.ru>);

Corruption shall mean the abuse of power, bribery, abuse of authority, commercial bribery or other unlawful use by an individual of their official position contrary to the legitimate interests of society and the state for the purpose of obtaining benefits in the form of money, valuables, other property or services of a property nature or other property rights for themselves or for third parties, or the unlawful provision of such benefits to the said person by other individuals, as well as committing the said acts in the name or in the interests of the legal entity;

Lot shall mean the product to be procured, clearly identified in the procurement documentation, for which a separate bid and a separate contract are required as part of the procurement proceedings;

Initial (maximum) contract value shall mean the maximum permissible contract value determined by the customer in the procurement notice and procurement documentation;

Non-competitive procurement shall mean procurement that does not involve competitive bidding by independent participants;

Electronic platform operator shall mean a legal entity established in accordance with the legislation of the Russian Federation in the legal form of a limited liability company or a non-public joint stock company, in the authorized capital of which the share of foreign citizens, stateless persons, foreign legal entities or the number of voting shares owned by the said citizens and persons is not more than twenty-five per cent, possessing an electronic platform, including the equipment and software and hardware necessary for its operation (hereinafter referred to as the "electronic platform software and hardware"), and ensuring the conduct of competitive procurement in electronic form in accordance with the provisions of Federal Law No. 223-FZ;

Supplier (contractor) definition shall mean a set of actions which are carried out by customers in the order established by Federal Law No. 223-FZ, starting from the placement of the procurement notice or in the cases established by Federal Law No. 223-FZ from the invitation to participate in supplier (contractor) definition and ending with the procurement winner definition or procurement recognition as invalid;

Re-bidding shall mean voluntary improvement by participants in the initial information about bids aimed at improving the results of the main procurement stage (bid review and evaluation);

Winner shall mean the buyer who made the best proposal in accordance with the terms of the procurement documentation;

Supplier (contractor) shall mean any legal entity or an individual, or an association of such persons, capable of legally supplying the required products;

Preliminary qualification selection (hereinafter referred to as the "PQS") shall mean assessment of participants' compliance with the requirements, conducted as a separate procedure (stage) prior to submitting bids with technical and commercial proposals;

Procurement subject shall mean products to be delivered (performed, provided) to the customer on the terms and conditions specified in the procurement documentation;

Products shall mean goods, work, services, where:

a) Goods are any objects (material objects). Goods include, inter alia, products, equipment, energy carriers and electrical energy;

b) work shall mean any activity the results of which have material expression and can be realized to meet the needs of the customer. Work include, but are not limited to, activities related to the construction, reconstruction, demolition, repair or renovation of a building,

structure or facility, including site preparation, excavation, erection, construction, installation of equipment or materials, finishing work, as well as related construction work such as drilling, surveying, orbital survey, seismic surveys and similar work;

b) Services shall mean any activity the results of which have no material expression, including consulting and legal services, repair and maintenance of computer, office and other equipment and machinery, creation of software and transfer of rights (licenses) for its use, as well as provision of movable and immovable property in leasing or renting;

Framework agreement (open terms and conditions agreement) shall mean an agreement defining general terms and conditions of mandatory relations between the parties, which may be specified and clarified by the parties by concluding separate agreements, submitting bids of one of the parties or otherwise on the basis of or pursuant to a framework agreement;

Procurement mode shall mean a type of procurement envisaged by RI-GD-148X, which determines the actions prescribed for unconditional performance in the procurement;

Bidding shall mean competitive procurements made in the following ways:

a) Auction shall mean a form of bidding in which the auction winner with which the contract is concluded is the person whose bid meets the requirements set out in the procurement documentation and who has offered the lowest contract value by reducing the initial (maximum) contract value specified in the procurement notice by the amount set out in the procurement documentation (hereinafter referred to as the "auction step");

б) Tender shall mean a form of tendering in which the tender winner is considered to be a competitive procurement participant, a bid for participation in competitive procurement whose final proposal meets the requirements set forth in the procurement documentation, and a bid whose final proposal, based on the bids comparison result, final proposals on the basis of evaluation criteria specified in the documentation of such procurement, contains the best conditions of contract performance;

b) Request for quotations shall mean a form of bidding in which the quotations request winner is considered to be the procurement participant whose bid meets the requirements set forth in the procurement notice and contains the lowest contract value;

r) Request for proposals shall mean a bidding form in which the winner of the request for proposals is a competitive procurement participant, the bid for participation in which, in accordance with the criteria defined in the procurement documentation, most fully meets the procurement documentation and contains the best conditions of supply of goods, performance of work, provision of services;

Procurement participant shall mean any legal entity or several legal entities acting on the part of one procurement participant, regardless of the legal form of organization, form of ownership, location and place of origin of capital, or any individual or several individuals acting on the part of one procurement participant, including an sole proprietor or several sole proprietors acting on the side of one procurement participant;

Force majeure shall mean force majeure circumstances that could not have been foreseen in advance and which pose a clear and significant danger to human life and health, the environment or the property interests of the customer;

Expert shall mean an impartial person with expertise in the relevant fields that is sufficient to assess bids against any particular criteria;

Electronic platform shall mean a site on the Internet where, in accordance with the requirements of Federal Law No. 223-FZ, procurement may be made in electronic form (hereinafter referred to as the "ETP");

Electronic signature shall mean information in electronic form, which is attached to other information in electronic form (signed information) or otherwise related to such information and which is used to identify the person signing the information;

Electronic document shall mean a document signed with an electronic signature;

Stage shall mean limited by any event (expiry of a predetermined period of time, completion of a predetermined number of attempts, submission of any document, etc.) in the course of procurement, which results in making a decision about all participants (allow the next stage, choose the best one, etc.).

3. Regulatory Framework for Procurement Activities

3.1. When purchasing products, the customer is guided by the Constitution of the Russian Federation, Civil Code of the Russian Federation, Federal Law No. 223-FZ, Federal Law No. 135-FZ dated July 26, 2006 "On Protection of Competition", other federal laws and other regulatory legal acts of the Russian Federation, directives of the President of the Russian Federation, the Government of the Russian Federation, and RI-GD-148X.

3.2. The conduct of procurement that is not a tender is not regulated by Articles 447-449 of Part One of the Civil Code of the Russian Federation. This procurements are not a public tender and are not governed by applicable provisions of Articles 1057—1061 of Part Two of the Civil Code of the Russian Federation. Thus, the conduct of these procurements does not impose on the customer the appropriate amount of civil liability for the mandatory contract conclusion following such a procurement.

4. Procurement Informational Support

4.1. RI-GD-148X and its amendments are subject to mandatory placement in the UIS in accordance with Federal Law No. 223-FZ not later than fifteen days after their adoption (approval).

4.2. Placement of information on the procurement in the Unified Information System is made in accordance with the procedure established by the Government of the Russian Federation.

4.3. A procurement plan for one year is placed in the UIS.

4.4. Placement of the product procurement plan, information on amendments to the UIS is carried out within ten calendar days from the plan approval or amendments to it.

4.5. Placement of the product procurement plan in the UIS is made not later than December 31 of the current calendar year.

4.6. The procurement plan for innovative products, high-tech products and medicines is placed by the customer in the UIS for the period from five to seven years.

4.7. Criteria for attributing products to innovative products and/or hi-tech products for the purpose of forming a procurement plan for such products are established by federal executive bodies that perform functions of normative-legal regulation in the established sphere of activity, as well as by Rosatom State Atomic Energy Corporation, Roskosmos State Corporation for Space Activities taking into account the priority areas of science, technology and engineering development in the Russian Federation approved by the President of the Russian Federation and the list of critical technologies of the Russian Federation.

4.8. In competitive procurements, except for those conducted in a closed manner, the following procurement information is placed in the UIS:

4.8.1. Procurement notice and modifications made to it.

4.8.2. Procurement documentation, other than the request for quotations, and any amendments thereto.

4.8.3. Draft Contract.

4.8.4. Clarifications to Procurement Documentation

4.8.5. Protocols drawn up during the procurement process.

4.8.6. Final protocol.

4.8.7. Other information required by Federal Law No. 223-FZ and RI-GD-148X.

4.9. Information posted in the UIS is available for inspection at no charge.

4.10. If during the conclusion and execution of the contract, the quantity, volume, price of the purchased goods or the terms of execution of the contract change in comparison with the ones indicated in the final protocol, information on the contract change with the indication of the changed terms and conditions shall be placed in the Uniform Information System not later than within ten days from the date of the contract amendment.

4.11. Not later than the 10th day of the month following the reporting month, the following shall be placed in the UIS:

4.11.1. Information about the quantity and total cost of contracts concluded as a procurement result of products, including the total cost of contracts, information about which is not entered into the register of contracts in accordance with Clause 3 of Article 4.1 of Federal Law No. 223-FZ.

4.11.2. Information about the number and value of contracts concluded as a procurement result from a single supplier.

4.11.3. Information about the number and value of contracts concluded by the customer with the sole supplier as a result of competitive procurement, which was found to be invalid.

4.12. Information on the annual procurement volume, which the customer is obliged to make from small and medium-sized enterprises, is placed in the Unified Statistical Information System not later than 1 February of the year following the previous calendar year.

4.13. Information on the products procurement, on the conclusion of contracts that constitute state secrets, as well as information on the procurement, on which the decision of the Government of the Russian Federation in accordance with Clause 16, Article 4 of Federal Law No. 223-FZ is taken, shall not be placed in the UIS. The customer is entitled not to place the following information in the UIS:

4.13.1. On procurement of products that cost does not exceed one hundred thousand rubles. If the annual revenue of the customer for the reporting financial year is more than five billion rubles, the customer is entitled not to place in the UIS information on the procurement of products, the cost of which does not exceed five hundred thousand rubles.

4.13.2. On procurement of services on attraction of organizations' monetary funds to deposits (including placement of deposits), receipt of credits and loans, trust management of monetary funds and other property, issue of bank guarantees and sureties providing for fulfillment of obligations in monetary form, opening and maintenance of accounts, including letters of credit, on procurement of brokerage services, and depository services.

4.13.3. On the procurement related to the conclusion and execution of the contract of sale, lease (sublease), contract of trust management of state or municipal property, another contract providing for transfer of ownership and/or use rights in respect of real estate.

4.14. Within three business days from the date of the contract conclusion, including the contract concluded by the customer on the basis of procurement from a single supplier, the cost of which exceeds the amounts specified in Clause 15, Article 4 of Federal Law No. 223-FZ, the customer shall enter information and documents established by the Government of the Russian Federation in accordance with Clause 1 of Article 4.1. Federal Law No. 223-FZ, to the contracts register. If the contract has been amended, as specified in Clause 4.10, the customer shall enter into the register of contracts such information and documents in respect of which amendments have been made. Information about the results of the contract performance is entered by the customer into the contracts register within ten days from the date of contract execution, modification or termination.

4.15. The contracts register does not include information and documents which, in accordance with Federal Law No. 223-FZ, are not subject to placement in the UIS.

4.16. In case of technical or other problems that block access to the UIS within more than one business day when the Federal Executive Body authorized to manage the UIS is in charge of the UIS, information to be placed in the UIS in accordance with Federal Law No. 223-FZ and RI-GD-148X shall be placed by the customer on the customer official website with its subsequent placement in the UIS within one business day from the date of elimination of technical or other problems that block access to the UIS, and shall be considered to be placed in accordance with the established procedure.

4.17. Procurement information shall be kept by the customer for three years.

5. Planning

5.1. Procurement planning

5.1.1. Procurement planning is done through formation, approval and maintenance of the following:

product procurement plans;

procurement plan for innovative products, high-tech products, and pharmaceuticals.

5.1.2. The terms of preparation of the product procurement plan and the procurement plan for innovative products, high-tech products, medicines (hereinafter referred to as the "procurement plan"), as well as the preparation procedure for the relevant draft procurement plans are determined by the customer independently, taking into account the requirements established by the Government of the Russian Federation, as well as the requirements provided by the customer regulatory documents.

5.2. Procurement plan

5.2.1. The basis for the procurement plan is the forecast and/or approved budget parameters and the customer production programs for the planned period.

5.2.2. The procurement plan may be formed taking into account such information as currency exchange rates, stock indices and other information on the basis of the following programs that determine the procurement activities:

production program;

repair program;

investment program;

other programs.

5.2.3. The procedure for forming the procurement plan is determined in accordance with the requirements established by the regulatory legal acts of the Russian Federation, regulatory documents of the customer, as well as RI-GD-148X, including taking into account the timing of procurement procedures based on the required date of products delivery.

5.2.4. The procurement plan is formed in accordance with the requirements for the procurement plan form approved by the Ruling of the Government of the Russian Federation.

5.2.5. The procurement plan includes the procurement of products necessary to meet the customer needs.

5.2.6. The procurement plan does not include, subject to Part 15, Article 4 of Federal Law No. 223-FZ, information on procurement of products constituting state secrets, provided that such information is contained in the procurement notice, procurement documentation or draft contract, as well as information on procurement on which the Resolution of the Government of the Russian Federation was taken in accordance with Part 16, Article 4 of Federal Law No. 223-FZ.

5.2.7. In the plan of procurement may not be reflected, taking into account part 15 of Article 4 of Federal Law No. 223-FZ data on the products procurement, if the products cost does not exceed one hundred thousand rubles with VAT, and if the annual customer revenue

for the reporting financial year is more than five billion rubles—data on the procurement of products, the cost of which does not exceed five hundred thousand rubles with VAT.

5.2.8. Adjustments to the procurement plan may also be made in the event of the following:

a) changes in the need for products, including the terms of its procurement, procurement method and the contract performance period;

б) changes of more than 10 per cent in the value of the products to be procured, identified as a result of preparations for a particular procurement, which makes it impossible to procure in accordance with the planned money flow as envisaged in the procurement plan;

в) in other cases established by other customer normative documents.

5.2.9. Adjustment of the procurement plan can be made both on a monthly basis and operatively.

5.2.10. Adjustment of the procurement plan prior to publication of the procurement notice also includes adjustment of the initial (maximum) contract value in the light of the market conditions that have changed over time, with the final price in the amended procurement plan.

5.2.11. The procurement plan should have a monthly or quarterly breakdown.

5.2.12. Where the contract performance period is longer than the period for which procurement plans are approved (long-term contracts), procurement plans also include information for the entire procurement period up to the contract performance.

5.2.13. When forming and adjusting the procurement plan, the contract subject should be described in the amount that allows to fully assess the customer's needs for certain goods (work, services) in the planned period of time.

6. Procurement methods and their specific features

6.1. For each specific product, the customer determines whether a competitive or non-competitive procurement will be made.

6.2. A competitive procurement is a procurement conducted with the following conditions being met simultaneously:

6.2.1. Information about a competitive procurement is communicated by the customer in one of the following ways:

a) by placing a procurement notice in the UIS, available to an unlimited number of persons, with the procurement documentation attached;

б) by sending invitations to participate in a closed competitive procurement in the cases provided for in Article 3.5 of Federal Law No. 223-FZ, with the attachment of the procurement documentation to at least two persons who are able to supply goods, work and services that are the subject of such procurement.

6.2.2. Competition between the competitive procurement participants for the right to conclude a contract with the customer on the terms and conditions proposed in the bids for participation in such procurement, the final proposals of the participants of such procurement shall be ensured.

6.2.3. The competitive procurement subject is described in compliance with the requirements of Part 6.1, Article 3 of Federal Law No. 223-FZ.

6.3. A non-competitive procurement is a procurement whose terms and conditions of performance do not meet those provided for in Clause 6.2.

6.4. Competitive procurement methods (priority in products procurement):

6.4.1. By a bidding process:

6.4.1.1. Competition (open competition, electronic competition, closed competition).

6.4.1.2. Auction (open auction, electronic auction, closed auction).

6.4.1.3. Request for quotations (request for quotations in electronic form, closed request for quotations).

6.4.1.4. Request for proposals (request for proposals in electronic form, closed request for proposals).

6.4.2. No bidding:

6.4.2.1. Competitive selection, closed competitive selection.

6.4.2.2. Price selection, closed price selection.

6.5. Non-competitive methods (applied in exceptional cases and strictly regulated by RI-GD-148X):

6.5.1. Procurement from a single supplier.

6.5.2. Small procurement.

6.5.3. Accreditation selection of ATP, AT maintenance services suppliers.

6.6. Features of the pre-qualification process

6.6.1. If there is a production need, the customer makes limited participation procurements.

6.6.2. If the customer has decided to restrict participation in the relevant procurement, information about such restriction shall be specified in the procurement notice.

6.6.3. Only the participants having passed the preliminary qualification selection (hereinafter referred to as the "PQS") are permitted to participate in limited participation procurement.

6.6.4. The PQS may be conducted as a stage of the limited participation procurement procedure and the requirements of RI-GD-148X established for the procurement procedure resulting from this PQS shall apply to it, taking into account the following features:

6.6.4.1. Limited participation procurement notice, in addition to general information provided for such procurement procedure, shall establish procedure, start date, date and deadline for submission of PQS bids and PQS summarizing.

6.6.4.2. In limited participation procurement documentation, in addition to general information provided for such procurement procedure, PQS procedure and terms, requirements for PQS participants, requirements for PQS bids, term and procedure for consideration of PQS bids and summarizing shall be established.

6.6.4.3. Based on the PQS results, a protocol of Procurement Commission shall be drawn up, which shall reflect decisions on admission/rejection of PQS participants to limited participation procurement procedure, other information in accordance with Clause 8.8.1.

6.6.5. The PQS may be conducted as a separate procedure where the specific requirements for potential participants and the products to be procured need to be clarified by the customer prior to the procurement of limited participation and the requirements of RI-GD-148X apply to the customer as regards the procurement procedure under this PQS, taking into account the following features:

6.6.5.1. In a notice on carrying out of the PQS, information on purchased products, procedure, start date, date and time of expiration of the term for submission of PQS participation bids and summing up of the PQS and other information according to Clause 8.6.

6.6.5.2. The PQS documentation establishes the procedure and conditions for conducting the PQS, requirements for PQS participants, requirements for processing PQS bid, time and procedure for reviewing bids and summarizing the PQS results, and other information as per Clause 8.7.

6.6.5.3. Based on the PQS results, a protocol of Procurement Commission shall be drawn up, which shall reflect decisions on admission/rejection of PQS participants to limited participation procurement procedure, other information in accordance with Clause 8.8.1.

6.6.6. PQS may be conducted as a separate procedure in cases where the customer is planning to conduct more than one limited participation procurement under such a procedure,

and it shall be subject to the requirements of RI-GD-148X established for the procurement procedure resulting from this PQS, taking into account the following features:

6.6.6.1. As a result of such PQS, a list of participants (hereinafter referred to as the "list"), who are entitled to participate in several limited participation procurement, is generated.

6.6.6.2. The list can be formed step by step with the periodicity established by the customer in the PQS documentation.

6.6.6.3. The results of the conducted selection, reflected in the list, are valid for the period of time set in the PQS documentation.

6.6.6.4. Bids for PQS participation are submitted during the period of its validity, established in the PQS documentation.

6.6.6.5. At establishment of stages of list formation, after each stage, the customer sums up results of qualification selection, the Procurement Commission signs the protocol for each stage.

6.6.6.6. The PQS notice shall establish the following:

- a) information about the products to be procured;
- б) start date, date and time of completion of PQS participation bids;
- в) PQS summarizing deadline.
- г) other necessary information according to Clause 8.6.

6.6.6.7. The PQS documentation shall establish the following:

- a) PQS procedure;
- б) start dates, dates and deadline for submitting bids for each PQS stage;
- в) dates of summarizing for each PQS stage;
- г) period of limited participation procurement following the PQS results;
- д) qualification requirements for participants;
- е) requirements for the composition and execution of participation bids;
- ж) other necessary information according to Clause 8.7.

6.6.6.8. The protocol of the PQS/PQS stage results should contain the list of participants and decisions on admission/rejection of a PQS participant to the with limited participation procurement procedure, other information in accordance with Clause 8.8.2.

6.6.6.9. Based on the results of the PQS/PQS stage, the customer conducts competitive limited participation procurements among the participants specified in the list, by means of competitive selection or price selection.

6.6.7. All PQS participants shall be subject to the same qualification requirements as established in the PQS documentation.

6.6.8. Notice on the PQS procedure implementation, the PQS documentation, summary protocols are to be placed in the UIS.

6.6.9. The PQS procedure winners are allowed to limited participation procurement.

6.6.10. The Customer may refuse from the PQS at any time without thereby incurring any liability toward the participants, including the obligation of reimbursement of any costs associated with the preparation and the submission of the PQS participation bids.

6.6.11. If the customer has conducted the PQS prior to the placement in the Unified Information System of the procurement regulations brought into compliance with the requirements of Federal Law No. 223-FZ (as amended by Federal Law No. 505-FZ dated December 31, 2017), its results may be applied to competitive procurements made by any means after the placement in the Unified Information System of the procurement regulations brought into compliance with the requirements of Federal Law No. 223-FZ (as amended by Federal Law No. 505-FZ dated December 31, 2017). Such competitive procurement is limited participation, which is notified in the procurement notice and the procurement documentation.

6.7. Specific features of closed procurement

6.7.1. Competitive procurement conducted in a closed manner shall be conducted if information about such procurement is a state secret or if the coordinating body of the Government of the Russian Federation has taken a decision as regards such procurement in accordance with Clause 2 or 3, Part 8, Article 3.1 of Federal Law No. 223-FZ, or if the Government of the Russian Federation has taken a decision as regards such procurement in accordance with Part 16, Article 4, Federal Law No. 223-FZ.

6.7.2. Closed competitive procurement is conducted in accordance with the procedure established by RI-GD-148X for competitive procurement. In this case, information on closed competitive procurement is not subject to placement in the UIS. Within the time limits established for placing the procurement notice, procurement documentation in the UIS, the customer sends invitations to participate in a closed competitive procurement with the attachment of procurement documentation to at least two persons who are capable of delivering goods, work, services that are the subject of a closed competitive procurement. These invitations shall contain the information required by Clause 8.6.

6.7.3. In a closed competitive procurement, it is not permitted to provide procurement documentation, changes made to it, to submit requests for clarification of procurement documentation provisions, to provide such clarifications in the form of electronic documents. Clarifications of the procurement documentation provisions shall be communicated in writing by the customer to all persons to whom the procurement documentation has been provided, indicating the request subject, but without indicating the participant from whom the request was made.

6.7.4. A participant in the closed competitive procurement shall submit an bid for participation in the closed competitive procurement in a sealed envelope that does not allow viewing its contents before opening the envelope.

6.7.5. Protocols formed during the meeting of the Procurement Commission shall not be published in mass media or posted on the Internet. The customer shall, not later than three business days from the date of signing the relevant protocol, send copies of the relevant protocol to the participants who have submitted bids.

6.8. Specific features of electronic, paper-based procurement

6.8.1. Procurements in electronic form are made in cases of procurement of products determined by the Government of the Russian Federation in accordance with Part 4, Article 3 of Federal Law No. 223-FZ, as well as in cases of procurement of other products in accordance with RI-GD-148X.

6.8.1.1. When conducting procurement in electronic form, bids are submitted in the form of electronic documents to the ETP.

6.8.1.2. When a competitive procurement is conducted in electronic form, the ETP electronic platform operator provides for: its participants sending requests for clarification of provisions of the procurement notice and/or procurement documentation, posting such clarification in the UIS, bid submission for participation in the electronic competitive procurement by participants in the competitive procurement, final proposals, provision of access to specified bids to the Procurement Commission, comparison of price proposals, additional price proposals of electronic competitive procurement participants, and drawing up draft protocols prepared in accordance with Federal Law No. 223-FZ.

6.8.1.3. ETP is operated in accordance with the ETP rules and the agreement concluded between the customer and the electronic platform operator.

6.8.1.4. To participate in the electronic competitive procurement, a participant of the electronic competitive procurement shall obtain ETP accreditation in accordance with the procedure established by the electronic platform operator.

6.8.1.5. Exchange between the participant of the electronic competitive procurement, the customer and the electronic platform operator of information related to obtaining the ETP accreditation, implementation of the electronic competitive procurement is performed on the ETP in the form of electronic documents.

6.8.1.6. Electronic documents of the participant of the electronic competitive procurement, the customer, the electronic platform operator shall be signed by a qualified electronic signature (hereinafter referred to as the "electronic signature") of the person entitled to act on behalf of corresponding participant of the electronic competitive procurement, the customer, and the electronic platform operator.

6.8.1.7. Information related to the implementation of electronic competitive procurement is subject to placement in the manner prescribed by Federal Law No. 223-FZ. Within one hour from the placement, such information shall be placed in the UIS and on the ETP. Such information shall be made available for inspection without charge.

6.8.1.8. Within one hour from the moment the notice of refusal to conduct electronic competitive procurement is placed in the UIS, changes made to the electronic procurement notice, procurement documentation, clarifications of procurement documentation provisions, customer requests for clarification of provisions of participation bid for electronic competitive procurement, the electronic platform operator places the specified information on the ETP, sends a notice of these changes, clarifications to all electronic competitive procurement participants, who submitted bids for participation, a notice of these clarifications to the person who sent a request for clarification of the procurement documentation provisions, a notice of these requests for clarification of the provisions of the procurement participant bids—to the customers to the e-mail addresses specified by those participants when accrediting to the ETP or by that person when submitting the request.

6.8.2. In case of holding an open tender and a closed tender, a closed auction, a closed request for proposals and a closed request for quotations, bids shall be submitted on paper.

6.9. Specific features of procurement involving the selection of multiple winners of the procurement

6.9.1. Procurements by competitive means may involve selection of multiple procurement winners of the under one item (lot).

6.9.2. Within a single procurement, the procurement documentation may provide for the possibility of selecting multiple winners under one lot by using one of the following mechanisms:

6.9.2.1. Selection of multiple winners in order to distribute the total volume of customer needs among them.

6.9.2.2. Selection of several winners for the purpose of contract conclusion with each winner and distribution of the actual volume of products supply in the course of contract execution.

6.9.3. In the case of procurement for the purpose of distributing the total volume of the customer's needs between the winners in the procurement documentation, the following shall be established:

6.9.3.1. Separability of the procurement subject matter and the possibility to submit a bid both for the whole volume and for a part of it.

6.9.3.2. Winners determination procedure.

6.9.3.3. Terms and conditions of the contract with the winners, including the procedure for determining and terms of distribution, volume of products to be purchased among the procurement winners.

6.9.4. In case of carrying out of procurement for the purpose of contract conclusion with each winner and distribution of actual volume of products deliveries during the contract performance in procurement documentation, the following shall be established:

6.9.4.1. Winners determination procedure.

6.9.4.2. Procedure for determining and terms of distribution of the actual volume of product supplies in the execution of the contract concluded with the winner.

6.9.4.3. Absence of customer obligation to make a complete selection of products specified in the contract concluded with each winner.

6.10. Specific features of procurement with the possibility of submitting alternative proposals

6.10.1. During the procurement, the customer is entitled to provide in the procurement documentation for the right of a participant to submit alternative proposals.

6.10.2. Alternative proposals are only allowed with respect to the defined product requirements or contractual terms. The customer shall determine which aspects of the product requirements and/or contractual terms allow alternative proposals.

6.10.3. Absence in the procurement documentation of the condition that an alternative proposal may be submitted means that no alternative proposals may be submitted.

6.10.4. When setting out in the procurement documentation the possibility of submitting an alternative proposal for a product requirement and/or contract condition, the procurement documentation shall include an appropriate evaluation criterion.

6.10.5. The customer may limit the number of alternative proposals submitted by one participant.

6.10.6. The procurement documentation shall expressly provide for the participant right to submit an alternative proposal, and shall also include rules for the preparation and submission of alternative proposals, including the participant obligation to explicitly separate them from its bid.

6.10.7. RI-GD-148X rules on a participant right to submit only one bid do not apply to alternative proposals.

6.10.8. The procurement documentation shall stipulate that alternative proposals shall be accepted only where there is a main proposal; the main proposal shall be the one that most satisfies the requirements and conditions specified in the procurement documentation. If the procurement participant bid contains only one proposal, such proposal shall be considered the main proposal.

6.10.9. When considering bids, the main proposal and alternative proposals are considered separately. The protocol of the procurement proceedings shall contain information on the results of the each alternative proposal consideration (whether they were accepted for further consideration or rejected).

6.10.10. As a result of the selection stage of the bids consideration, a participant is permitted to participate in the procurement if at least one of its proposals (main or alternative) is found to meet the requirements set out in the procurement notice and the procurement documents.

6.10.11. The grounds for admission (rejection) of the main proposal and alternative proposals shall not be distinguished. If any alternative offer of a participant differs from the basic or other alternative only in price, all alternative proposals of that participant shall be rejected.

6.10.12. At the evaluation stage and in the winner selection, alternative proposals are considered on a par with the main proposal. Alternative proposals participate in the ranking regardless of the main proposal, with the participant receiving several places in the ranking

according to the number of unclaimed proposals. The same parameters of the main and alternative proposals are evaluated equally.

6.10.13. At the re-bidding (if held), the participant is entitled to declare new prices or other conditions, both in respect of the main and alternative proposals.

6.10.14. The customer may select an alternative proposal as the best one in accordance with the criteria and procedure established in the procurement documentation.

6.10.15. If a participant who submitted an alternative proposal evades the contract, the customer is entitled to reject all proposals of such participant (main and alternative).

6.11. Specific features of re-bidding procurement

6.11.1. Re-bidding is possible in any competitive procurement except for the auction.

6.11.2. Procurement notice shall indicate a re-bidding possibility.

6.11.3. The customer is entitled to carry out a possibility as part of procurement for an unlimited number of times.

6.11.4. Re-bidding is carried out only after the main procurement stage (bids consideration and evaluation) and only where its possibility and the manner of its implementation are provided for in the procurement documentation.

6.11.5. The customer shall be entitled to decide on the re-bidding by one, several or all criteria for bids evaluation and comparison specified in the procurement documentation.

6.11.6. Procurement participant provide improved information on initial bids only on those criteria defined in the protocol of the main procurement stage (bid consideration and evaluation).

6.11.7. The protocol of the main procurement stage (bids consideration and evaluation) define the criteria (criterion) for bids evaluation and comparison for which procurement participant provide improved bids data.

6.11.8. When conducting the procurement in electronic form on the ETP, re-bidding can be conducted in real time through the ETP functionality, when conducting the procurement not in electronic form, the procedure for proposals submission is established in the procurement documentation. Where the protocol of the main procurement stage (bids consideration and evaluation) indicates a re-bidding, the protocol also establishes the possibility for the procurement participants to provide improved information about the bid and the specific date and time when the improved information about the bid was received, and, where necessary, criteria for evaluation and comparison of the bids subject to re-bidding. The deadline for submission of improved bids data is specified in the protocol of the main procurement stage (bids consideration and evaluation) in the UIS, and in case of re-bidding, the deadline for submission of improved bids data is determined by the time of bids receipt from participants.

6.11.9. The customer is entitled to make a decision on re-bidding on the ETP in real time, which shall be specified in the protocol of the main procurement stage (bids consideration and evaluation). In this case, the participants provide improved information to the Bids through the ETP functionality only by price criterion.

6.11.10. During the time of the real time re-bidding on the ETP, each participant is entitled to submit more than one proposal to improve the initial bid information, unless otherwise specified in the procurement notice or procurement documentation.

6.11.11. After the re-bidding, the winner shall be determined in accordance with the procedure established for this procurement method in accordance with the evaluation criteria stipulated in the procurement terms and conditions.

6.11.12. All participants have the right to participate in the re-bidding, regardless of the order number assigned as a result of bids evaluation and comparison.

6.11.13. A procurement participant shall have the right not to improve the bid data and shall not have the right to worsen the bid data. If the participant has not provided improved the bid data or has submitted deteriorated bid data, the previous bid version is valid.

6.11.14. Term for submission of improved bid data:

6.11.14.1. Date and time of term commencement: protocol placement of the main procurement stage (bids consideration and evaluation) in the UIS, and if technical or other problems have arisen in the UIS, blocking access to the UIS—the moment of placement of the protocol of the main procurement stage (bids evaluation and comparison) on the customer website, and in case of the real time transaction—the date and time indicated in the protocol of the main procurement stage.

6.11.14.2. Date and time of expiry: final date and time of improved bids data receipt specified in the protocol of the main procurement stage (bids consideration and evaluation), and in the case of a real-time re-bidding, the time of receipt of the last bid containing the improved bid data (if no such proposals were submitted, the time period of receipt of proposals for the improvement specified in the protocol of the main procurement stage).

6.11.15. Date and time established in the protocol of the main procurement stage (bids consideration and evaluation) for the submission of improved bid data shall be not later than the date of procurement summing-up.

6.11.16. The Procurement Commission draws up a protocol a protocol when summarizing the re-bidding results.

6.12. Specific features of joint procurement, consolidated procurement, procurement for the needs of the subsidiaries

6.12.1. PJSC "Aeroflot" may conduct joint procurement with the subsidiaries. When conducting joint procurements, PJSC "Aeroflot" and the subsidiaries jointly act as product customers. Any procurement method may be used in joint procurement with the subsidiaries.

6.12.2. Rights, duties and responsibilities of PJSC "Aeroflot" and the subsidiaries in the course of joint supplier determination procedures and the procedure for such procedures shall be determined by an agreement between the parties in accordance with the Civil Code of the Russian Federation and RI-GD-148X. The contract with the winner or winners of joint supplier determination procedures is concluded by each subsidiary and PJSC "Aeroflot". Performance of the contracts concluded with the winner or winners of joint procurements is carried out by the parties according to the Civil Code of the Russian Federation and other federal laws.

6.12.3. PJSC "Aeroflot" acts as an organizer of joint procurement, as well as a party that determines procurement methods, to which subsidiaries have transferred under a commission agreement, agency agreement, or otherwise part of their functions to organize and conduct joint procurement.

6.12.4. The Joint Procurement Organizer approves the composition of the Procurement Commission.

6.12.5. PJSC "Aeroflot" shall apply and be guided by RI-GD-148X in its joint procurement.

6.12.6. PJSC "Aeroflot" may act as an organizer of procurement for the needs of PJSC "Aeroflot" and its subsidiaries in case of consolidated procurement. PJSC "Aeroflot" shall apply and be guided RI-GD-148X in its consolidated procurement process. During the consolidated procurement procedure, the conclusion of a commission agreement, agency agreement and other agreements between PJSC "Aeroflot" and the subsidiaries is not required. The protocol on the selection of the supplier of the consolidated procurement shall be notified to the subsidiaries not later than three days after signing. Subsidiaries concludes contracts with a supplier defined by PJSC "Aeroflot" for consolidated procurement as the sole supplier.

6.12.7. PJSC "Aeroflot" may organize procurement for the needs of the subsidiaries. In this case the subsidiary assigns to the PJSC "Aeroflot" by virtue of a commission agreement, agency agreement or in any other form a part of its functions on organization and conduct of procurement. In conducting such procurement, PJSC "Aeroflot" applies and is guided by RI-GD-148X.

6.13. Specific features of anti-dumping measures application

6.13.1. The terms and conditions of the procurement may establish anti-dumping measures when a procurement participant proposes a contract value (lot price) that is lower than the initial (maximum) contract value (lot price) by the amount specified in the procurement documentation (hereinafter referred to as the "dumping contract value").

6.13.2. The procurement documentation providing for anti-dumping measures shall set the amount of contract performance security for the procurement participant who was recognized as the procurement winner procedure and offered the dumping contract value.

6.13.3. Where the procurement documentation requires the provision of a contract performance security for all procurement participants, the contract with the participant that offered the dumping contract value shall be concluded only after provision by such participant of a contract performance security in the amount exceeding one and a half times the amount of the contract performance security specified in the procurement documentation, but not less than the advance amount (if the contract provides for payment of the advance).

6.13.4. A procurement participant who offered a dumping contract value and failed to comply with the requirement for provide security for the contract performance established by this Section shall be deemed to have evaded the contract.

6.13.5. Requirements for the composition of a procurement participation bid containing a proposal with the dumping contract value (lot price) may stipulate that as part of such a bid, the participant shall provide justification of the proposed contract value (lot price), which may include a letter of guarantee from the manufacturer indicating the price and quantity of supplied goods, documents confirming the goods presence with the procurement participant, other documents and calculations confirming the possibility of the procurement participant to deliver the goods at the proposed price.

6.13.6. In case of work (services) procurement, the requirements for the composition of a procurement participation bid containing a proposal with a dumping contract value (lot price) may stipulate that as a part of such a bid, the procurement participant is obliged to submit the calculation of the proposed contract value (lot price) and its substantiation, and in case of work performance (services provision) in accordance with the legislation of the Russian Federation, the supplier shall have a certificate of admission issued by a self-regulatory organization and submit an opinion of a self-regulatory organization confirming the possibility of work performance (services provision) at the price offered in the bid.

Justifications, calculations and conclusions specified in this sub-clause shall be provided by:

6.13.6.1. Procurement participant who offered the dumping contract value as part of an bid for tender participation, request for quotations, request for proposals, competitive selection, or price selection. If such participant fails to comply with this requirement or if the Procurement Commission finds the proposed contract value unjustified, the procurement participation bid of such participant shall be rejected. The said decision of the Procurement Commission shall be recorded in a protocol drawn up based on the procurement results.

6.13.6.2. Procurement participant who offered the dumping contract value with which the contract is concluded, when sending the signed draft contract to the customer during the auction, including in electronic form. If such party fails to comply with this requirement, it shall be deemed to have evaded the contract. If the Procurement Commission finds the proposed

contract value (lot price) unjustified, contract with such participant shall not be concluded, and the right to conclude contract shall be transferred to the auction, participant who offered the same contract value or proposal concerning contract value (lot price), which contains the best conditions on contract value (lot price) following the conditions proposed by the auction winner. In these cases, the decision of the Procurement Commission shall be drawn up in a protocol, which shall be placed in the UIS not later than three days from the date of signing.

6.13.7. The Procurement Commission shall be entitled to request from such participants additional clarifications concerning the pricing procedure and reasonability of such price reduction, and, in the absence of substantiated clarifications, to reject the submitted proposal if the participant bids are found to be more than 20% lower than the average arithmetic price of all bids submitted by the participants.

6.13.8. In case of evasion of the procurement winner to conclude the contract for the procurement participant who took the second place and with which the contract is concluded in accordance with RI-GD-148X, the requirements of this Section shall apply in full.

6.14. Specific features of marketing advertising services procurement

6.14.1. In the case of a limited participation procurement for the provision of marketing advertising services, the customer may provide, in the procurement documentation, the possibility of reimbursement to the procurement participants of the costs incurred by them in preparing the bid for participation under the procurement subject.

6.14.2. The amount of costs to be reimbursed shall be specified in the procurement documentation.

6.15. Specific features of procurement in the territory of a foreign country

6.15.1. When conducting procurement for the purpose of contract with a foreign supplier, the subject of which is the delivery of goods outside the Russian Federation (hereinafter referred to as the "procurement in the territory of a foreign country"), the customer or their authorized representative use the methods and procedures provided for by RI-GD-148X, except for closed procurement and procurement conducted in electronic form.

6.15.2. Documents on procurement procedures are maintained mainly in a foreign language.

6.15.3. In the case of procurement in a foreign country, the requirements for bid security are established in accordance with the legislation of the country in which the procurement is conducted.

6.15.4. Terms for proposals submission, procedural deadlines and requirements for procurement participant are set out in the procurement documentation.

6.15.5. The submission by the participants of their proposals for procurements in the territory of a foreign country shall be made in any form prescribed by RI-GD-148X to the customer or their authorized representative in the territory of the foreign country.

6.15.6. Procurement in the territory of a foreign country on behalf of the customer by a foreign legal (individual) person acting on the basis of a contract between them and the customer for the provision of services and representation of the interests of the customer is not allowed.

6.15.7. Sending of information about the procurement, receipt of bids, consideration and comparison of received bids may be performed by the customer authorized representative in the territory of a foreign country.

6.15.8. The final decision on evaluation and comparison of procurement bids in the territory of foreign countries and the winner determination shall be made by the customer Procurement Commission on the basis of the written expert opinion with the execution of the appropriate protocol. The Procurement commission shall have the right to disagree with the

conclusions and the recommendations contained in the expert opinion, resubmit Bids for re-evaluation and re-comparison, invite other experts and specialists, or make an independent decision. The persons involved in the bids evaluation and comparison, inclusive of the members of the Procurement Commission, shall ensure the confidentiality of the evaluation process.

6.15.9. Based on the procurement results, the customer or their authorized representative in the territory of a foreign country shall notify the winner of the results for subsequent procurement contract conclusion.

6.16. About confidentiality and prohibition of negotiations.

6.16.1. When conducting competitive methods of procurement, it is prohibited to conduct negotiations between the customer representatives, experts (in case of their involvement) on the one hand and procurement participants from the moment of procurement announcement and up to determination of the procurement winner, including provision to procurement participants of information on proposals of other procurement participants, the course of procurement and decisions taken, except for information that is publicly available.

6.16.2. When conducting electronic competitive procurement, negotiations between the customer and the electronic platform operator, and the electronic platform operator with a participant in the electronic competitive procurement is not allowed if the result of these negotiations creates preferential conditions for participation in the electronic competitive procurement and/or conditions for the disclosure of confidential information.

7. Choice of procurement method

7.1. A tender may be applied for the procurement of any products if restrictions on its application are not set by the legislation of the Russian Federation or local regulations of the customer, provided that several procurement criteria are important for the customer and the customer does not conduct the request for proposals.

7.2. Auction can be used if the following conditions are met at the same time:

7.2.1. For the customer, the only significant procurement criterion is the contract value.

7.2.2. If it is possible, formulate a detailed and precise description of the contract subject matter.

7.2.3. If the customer does not make a request for quotations.

7.3. Request for proposals is a priority procurement method in cases where more than one procurement criterion is important to the customer.

7.4. Request for quotations is a priority procurement method in cases where the only procurement criterion for the customer is the contract value.

7.5. Competitive selection can be used if the following conditions are met at the same time:

7.5.1. Several procurement criteria are important to the customer.

7.5.2. No tender or request for proposals is conducted by the customer.

7.5.3. Bids are submitted to the corporate system or in hard copy.

7.6. Price selection can be used under the following conditions at the same time:

7.6.1. For the customer, the only significant procurement criterion is the contract value.

7.6.2. There is no auction or request for quotations by the customer.

7.6.3. Bids are submitted to the corporate system or in hard copy.

7.7. The customer is entitled to apply the procurement procedure from a single supplier in the following cases:

7.7.1. To prevent malfunctions, including:

as a result of an accident, other natural or man-made emergencies, force majeure, if necessary, urgent medical intervention, as well as to prevent the threat of these situations;

to prevent crew and passenger service disruptions (including, but not limited to, provision of beverages, meals, hotel and transportation services), as well as to meet the urgent unscheduled demand for products that arose during the servicing of FSBI Russia Special Flight Detachment flights and charter flights;

in cases of exceptional production necessity determined by the needs in order to implement strategic decisions taken by the customer, decisions of the Government of the Russian Federation and other authorized state bodies;

contract termination due to non-fulfillment or improper fulfillment by the supplier of its obligations under the contract. At the same time, the material terms of the new contract shall not be changed, except for the contract terms. If before the contract termination, the supplier has partially fulfilled their obligations under such contract, then upon conclusion of a new contract, the quantity of supplied goods, scope of work and services shall be reduced taking into account the quantity of supplied goods, scope of work performed, services rendered under the previously concluded contract with a proportional reduction of the contract value;

occurrence of need for products for obligations performance under the contract according to which the customer is the supplier, and acquisition of this production by carrying out competitive procurements in terms stipulated for performance of obligations under such contract is impossible;

procurement of AOG (Aircraft on Ground) aircraft, engine and spare parts maintenance services from a technical support company.

7.7.2. There is a need for an additional procurement and supplier change is not feasible due to the need for compatibility with existing goods, equipment, technology or services, given the effectiveness of the initial procurement in meeting the customer needs and the limited volume of the proposed procurement as compared with the initial procurement (not more than 30 per cent of the initial volume for all proposed additional agreements), the unsuitability of goods or services alternatives to those under consideration.

In this case, it is allowed to change the unit cost of additionally purchased goods or services as compared to the initially purchased goods or services not more than by the amount of consumer price index for the Russian Federation published on the official website of the Federal State Statistics Service (in case of additional procurement, under contracts concluded with foreign counterparts—not more than by the amount of consumer price index or other similar index accepted in the country of the counterparty location), for the period from the date of report submission.²

7.7.3. Conclusion of a contract for participation in an exhibition, conference, seminar, professional development and retraining, internship, participation in another event with a supplier who is the organizer of such an event or an authorized event organizer. Need to attend cultural events, including theater, cinema, concert, performance, museum, exhibition, or sports event.

7.7.4. Conclusion of civil law contracts on the performance of work, provision of services to the client by individuals (except for sole proprietors) using their personal labour, including lawyers and notaries.

7.7.5. Aircraft leasing services, financial and credit organizations services are provided.

7.7.6. Conclusion of contracts for the provision of legal services with advocate entities (bureau, collegium, etc.).

² Except for cases when the additional procurement is made from foreign contractors under agreements for aircraft maintenance/repair, the AE, components for aircraft or under agreements for lease of the AE/aircraft components and the corresponding existing agreement contains other conditions for price increase.

7.7.7. Conclusion of a contract where a competitive procurement method has not resulted in a contract and the procurement procedure has been found to be unsuccessful due to the bids absence or rejection of all bids during the bids consideration, avoidance of all parties to the contract, on the conditions stipulated in the procurement documentation.

7.7.8. Procurement/rent of goods from the manufacturer (company) of such goods. Procurement of services/work on the AE maintenance of from the AE company-manufacturer if there is a justification for the inability to conduct this procurement in a competitive manner.

7.7.9. Procurement of services for development of technical documentation and service bulletins for the AE.

7.7.10. The supplier provides warranty and current service for products previously supplied, and the obligation to conclude a warranty or post warranty service contract is in the existing contract. Conclusion of a contract for the maintenance of products resulting from work, services rendered to the customer under previously concluded contracts.

7.7.11. Rent/sublease of premises in the buildings of the airport complex at the airports of the airline presence, as well as real estate (buildings, structures, and land) located in the territory owned or used by the airport.

7.7.12. Conclusion of agreements with airlines on shared flight operation on one or several routes (code-share), agreements on carriage documentation recognition (interline), agreements on passenger transfer (FIM), on multimodal carriage with foreign and Russian carriers, as well as agreements on carriage of partner airline employees.

7.7.13. Procurement from a non-alternative supplier, including:

supply of goods, performance of work and provision of services are the activities of natural monopolies in accordance with the Federal Law "On Natural Monopolies" dated August 17, 1995 No. 147-FZ;

in cases when prices for goods, work, services are subject to state regulation or set by municipal legal acts or acts of state (municipal) authorities;

occurrence of a need for work or services, performance or rendering of which can be carried out exclusively by executive authorities according to their powers or by state institutions subordinated to them, state unitary enterprises, the corresponding powers of which are established by normative legal acts of the Russian Federation, normative legal acts of the constituent entity of the Russian Federation, as well as for the purpose of concluding agreements with organizations, authorized bodies of state power for the provision of a specific type of work, services, if there is a supporting document, and have limited access to the documentation not lower than "restricted";

procurement of water supply, water disposal, heat supply, gas supply services (except for services on sale of liquefied gas), connection (connection) to engineering support network, including other services at prices (tariffs) regulated in accordance with the legislation of the Russian Federation;

conclusion of an energy supply contract or an electricity procurement and sale contract with an electricity supplier in case of conclusion of an electricity supply (power supply) contract/provision of electricity transmission services with a guaranteeing supplier/network organization.

7.7.14. procurement of products in conditions when exclusive rights to goods, work, services or exclusive licenses (including source codes of software) belong to one (several) person(s).

7.7.15. Procurement of designer supervision services, including the development of design and engineering documentation of capital construction facilities, designer supervision of construction, reconstruction, overhaul of capital construction facilities, and equipment manufacturing by the relevant authors.

7.7.16. Payment of mandatory payments, including:

payment of membership fees;
payment for services of the electronic platform operator in case such payment is charged by the operator;

reimbursement to the procurement participants of costs related to the bid preparation in case of competitive limited participation procurements for the provision of marketing advertising services, aircraft leasing, as well as banking services;

payment for services according to the agency agreement concluded by the customer.

7.7.17. Acquisition of products on the terms of a counterparty public offer.

7.7.18. Procurement of products based on a put option.

7.7.19. If disclosure of information about the planned procurement, including the procurement terms and conditions, may lead to a decrease in the safety of PJSC "Aeroflot"/Aeroflot Group and/or to the dissemination of information about the terms and conditions of protecting the interests of PJSC "Aeroflot"/Aeroflot Group in judicial and other authorities.

7.7.20. Procurement of products by separate subdivisions, branches and representative offices of PJSC "Aeroflot" to ensure its activities in a foreign country.

7.8. Small procurements are made in a non-competitive manner, with the amount of one procurement transaction not exceeding five hundred thousand rubles, VAT included.

7.9. Accreditation Selection of ATP, AT Maintenance Services Suppliers shall be carried out in a non-competitive manner in order to ensure air transportation and maintenance of the aircraft fleet in accordance with Section 16 RI-GD-148X.

8. General procurement requirements

8.1. Procured products requirements

8.1.1. In order to procure products, the customer shall determine the requirements for products supplied as part of the performance of the contract concluded by the procurement results.

8.1.2. At formation of requirements for products to be procedure, the following requirements should be observed:

8.1.2.1. The established product requirements shall be clear and complete, providing a clear and unambiguous statement of quality requirements and other product indicators.

8.1.2.2. The requirements applicable at the time of procurement, presented by the legislation of the Russian Federation on mandatory certification types of goods, shall be taken into account.

8.1.2.3. Requirements for products to be procured shall be oriented towards the procurement of quality products that have the consumer properties and technical characteristics required by the customer.

8.1.2.4. Established requirements for the procurement subject matter shall, as far as possible, ensure that procurement participant submit proposals for the supply of innovative goods and energy-saving technologies.

8.1.2.5. The requirement for procurement of oil and gas chemical products (except for those purchased in the territory of a foreign country) shall provide for the procurement of such products primarily from Russian producers, with other conditions being equal as defined in the procurement documentation.

8.1.2.6. The requirement for procurement of automotive, agricultural, road-building and municipal machinery, products of transport engineering and machine building for food and processing industry, as well as metal products, including large diameter pipes, shall provide for the procurement of such products primarily from Russian manufacturers (except for the cases

when there is no production of these products and their analogues in the Russian Federation), all other things being equal, determined by the procurement documentation.

8.1.2.7. In the requirements for the procurement subject matter for all procurement types in respect of electronic computer programs and databases, implemented regardless of the type of contract on a tangible medium and/or in electronic form through communication channels, as well as the rights to use such software, including temporary ones, indicate the need to submit proposals providing only for such software, the information about which is included in the Unified Register of Russian Programs for Electronic Computers and Databases, established in accordance with Article 12.1 of Federal Law No. 149-FZ "On Information, Information Technologies and Information Protection" dated July 27, 2006 (hereinafter referred to as the "Register"), except for the following cases:

a) Registry does not include information on software of the same class as the software to be procured;

б) software included in the Register and which corresponds to the same software class as the software planned for procurement, is not competitive (in terms of its functional, technical and/or performance characteristics it does not meet the requirements set by the customer to the software planned for procurement).

In relation to each procurement to which the above exemptions apply, information about such procurement is published on the customer official website in the section on procurement activities with justification of impossibility to comply with the restriction on access to software originating from foreign countries, not later than 7 calendar days from the date of publication of information about the procurement on the customer official website and in the corporate system or the ETP.

8.1.2.8. Requirements for the procurement of construction materials shall provide for the establishment of priority for the procurement of Russian innovative construction materials and the possibility of concluding long-term contracts with Russian manufacturers of construction materials for guaranteed volumes of supply of future periods of innovative construction materials, as well as with manufacturers who have issued in accordance with the established procedure special investment contracts for the development of production of these products.

8.1.2.9. The requirements for the procurement of protection equipment against radiation, chemical and biological factors shall provide for the prioritization of the procurement of modern domestic protection equipment against radiation, chemical and biological factors.

8.1.3. Priority of goods of Russian origin, work, services provided by Russian citizens in goods procurement by means of a tender, auction and other means of procurement, except for procurement from a single supplier, in relation to goods originating from a foreign country, work, services provided by foreign persons is established in accordance with the provisions set out in Decree No. 925 of the Government of the Russian Federation dated September 16, 2016 "On the Priority of Goods of Russian Origin, Work, Services Rendered by Russian Citizens in Relation to Goods Originating from a Foreign Country, Work Performed and Services Rendered by Foreign Citizens".

8.1.4. When assessing bids of participants in competitive procurements of goods specified in this Clause, an additional criterion of the fact of using Russian aluminium and/or aluminium semi-finished products in the manufacture of said goods shall be established, see the Table.

Table

Item No.	Code according to the All-Russian Classifier of Products by Economic Activities OK 034-2014 (KPES 2008) , product name	Code according to the All-Russian Classifier of Products by Economic Activities OK 034-2014 (KPES 2008) , name of the corresponding material and semi-finished products
1	30.30.34 Aircraft and other aircraft with a mass of more than 15,000 kg of empty gear	24.42.24 Aluminium slabs, sheets, strips and strips over 0.2 mm thick; 24.42.22.130 Aluminium or aluminium alloy profiles; 24.42.26 Pipe and tube and pipe fittings, aluminium
2	30.11.21.120 Cruise vessels, sightseeing vessels and similar floating facilities for passenger transportation; ferries of all types	24.42.22.130 Aluminium or aluminium alloy profiles; 24.42.24 Aluminium slabs, sheets, strips and strips over 0.2 mm thick
3	27.11.23.000 Multiphase AC motors with a capacity not exceeding 750 W.	24.42.11.110 Primary aluminium
4	27.11.24.000 Multiphase AC motors with capacity from 750 W to 75 kW	24.42.11.110 Primary aluminium
5	530.20.32.110 Passenger railway wagons	24.42.22.130 Aluminium or aluminium alloy profiles; 24.42.24 Aluminium slabs, sheets, strips and strips over 0.2 mm thick

8.1.4.1. As part of the participation bid, the participant is entitled to submit a declaration on confirmation of using Russian aluminium and/or aluminium semi-finished products in the manufacture of products according to the list of products specified in Clause 8.1.4 indicating their share in the total volume of aluminium and/or aluminium semi-finished products used in kind (hereinafter referred to as the "Declaration").

In case of the participant non-submission of the Declaration, the use of Russian aluminium and/or aluminium semi-finished products in the manufacture of products is considered unconfirmed.

When executing the contract, the customer is entitled to carry out a random check of the Declaration for its authenticity.

The customer is entitled to refuse to perform the contract with the procurement participant in case of finding out that the information specified in the Declaration is unreliable.

8.1.4.2. Procedures for bids evaluation and comparison are set out in the procurement documentation.

8.1.5. In the procurement documentation, priority is set for the procurement of Russian products specified in the Appendix to Order No. 126n of the Ministry of Finance of Russia dated June 4, 2018 "On the Conditions of Admission of Goods Originating From a Foreign State or Group of Foreign States for the Purpose of Goods Procurement to Meet the State and Municipal Needs", in accordance with the provisions of Decree No. 925 of the Government of the Russian Federation dated September 16, 2016 "On the Priority of Goods of Russian Origin, Work, Services Rendered by Russian Citizens in Relation to Goods Originating from a Foreign Country, Work Performed and Services Rendered by Foreign Citizens".

8.1.6. The customer annually allocates at least 20 percent of the annual volume of purchases of standard products type in the structure of lots procurement for the purchase of

innovative products instead of traditional ones, which can be replaced by innovative products developed by small and medium-sized enterprises and assessed for safety and reliability in accordance with the regulations on the procedure and rules for implementing innovative solutions, as well as the following conditions:

a) where there are no innovative proposals in the procurement procedures, standard products are procured, as indicated in the procurement documentation;

б) information on plans to form lots for the procurement of innovative products to replace traditional ones is freely available on the customer's website and on the federal website for the support and development of small and medium-sized enterprises in the Russian Federation.

8.2. Requirements for describe the subject of a competitive procurement

When describing the subject of procurement in the procurement documentation, the customer shall follow the following rules:

a) description of the procurement subject matter shall specify functional characteristics (consumer properties), technical and qualitative characteristics, as well as operational characteristics (if necessary) of the procurement subject matter;

б) description of the procurement subject matter shall not include requirements or indications as to trademarks, service marks, trade names, patents, utility models, industrial designs, name of the country of goods origin, requirements for goods, information, work, services, provided that such requirements entail an unjustified restriction of the procurement participant number, unless there is another way to ensure a more accurate and precise description of the specified characteristics of the procurement subject matter;

в) where a trademark reference is used in the description of the procurement subject matter, the words "(or equivalent)" shall be used, except for the following cases:

incompatibility of goods on which other trademarks are placed, and the need to ensure the interaction of such goods with the goods used by the customer;

purchasing spare parts and consumables for the machines and equipment used by the customer in accordance with the technical documentation for the said machines and equipment;

procurement of goods needed to execute a state or municipal contract;

procurement with an indication of specific trademarks, service marks, patents, utility models, industrial designs, place of origin of goods, the manufacturer of goods, if it is provided by the terms of international treaties of the Russian Federation or the terms of contracts of legal entities specified in Part 2 of Article 1 of Federal Law No. 223-FZ, in order to fulfill the obligations of these legal entities under the concluded contracts with legal entities, including foreign legal entities.

г) It is not permitted to combine products that are not technologically and functionally connected with each other (e.g., air conditioning systems and computer equipment);

д) it is not allowed to consolidate the procurement subject matter in order to limit the procurement participant number, including by means of the need to perform work and provide services in the territory of a significant number of constituent entities of the Russian Federation in one time interval if the procurement participant in each constituent entity of the Russian Federation has the appropriate material and human resources (for example, provision of repair and maintenance of vehicles in several federal districts).

8.3. Requirements for the Legal Capacity of Procurement Participants

8.3.1. The following mandatory requirements for the legal capacity of a procurement participant are established:

8.3.1.1. Availability of registration as a subject of civil law in accordance with the laws of the Russian Federation (for Russian legal entities, sole proprietors), in accordance with the

state laws at the location (for foreign participants), no restriction or deprivation of legal capacity and/or legal capacity (for individuals);

8.3.1.2. Procurement participants compliance with the requirements established in accordance with the current legislation of the Russian Federation in respect to the persons engaged in the delivery of goods to be procured³.

8.3.1.3. Absence of liquidation of the procurement participant-legal entity and the absence of an arbitration court decision on insolvency (bankruptcy) of the procurement participant (a legal entity or a sole proprietor) and on opening of bankruptcy proceedings;

8.3.1.4. Non-suspension of activities of the procurement participant according to the procedure stipulated by the Code of Administrative Offenses of the Russian Federation as of the day of submission of the procurement participation bid.

8.3.1.5. Absence of back taxes, fees, other obligatory payments to the budget system of the Russian Federation from the procurement participant (except the amounts in respect whereof postponing, extension, investment tax credits have been provided in accordance with the applicable provisions of the current legislation of the Russian Federation on taxes and fees, which have been restructured in accordance with the current legislation of the Russian Federation, in respect whereof a court decision on the recognition of the applicant's obligation to pay these sums as performed or deemed to be uncollectible in accordance with the current legislation of the Russian Federation on taxes and fees have entered into force) as of the date not earlier than 30 days prior to the date of the participant bid for the procurement procedure.

Procurement participants shall be considered to conform to this requirement if they have submitted an appeal against the said arrears, debt in due order and no decision on such appeal has been reached as of the date of the bid for participation in consideration of the Supplier.

8.3.1.6. The net asset value of the procurement participant based on the results of one of the two reporting periods (year) preceding the bid submission date is not lower than the amount of the charter capital. This requirement does not apply to parties to the procurement from a single supplier in the case of Clauses 7.7.5, 7.7.10, 7.7.13-7.7.18, as well as if the participant is an sole proprietor, individual, state or municipal institution/enterprise, public authority, company rendering services of aircraft leasing and established less than 2 years before the bid submission date.

In case of non-fulfillment/invalidity to confirm the fulfillment of the specified requirement, the procurement participant shall provide an obligation in case of its recognition as a winner by the procurement results to provide security for contract performance in the amount and according to the procedure specified in the procurement documentation.⁴

In case the winner does not provide the customer with the above security for the contract execution, such person is considered to have evaded the contract.

8.3.1.7. The lack of information about the Procurement Participant in the Register of Unfair Suppliers set forth in Article 5 of Federal Law No. 223-FZ and in the Register of Unfair Suppliers set forth in Article 104 of Federal Law 44 FZ dated April 5, 2013.

8.3.1.8. The procurement participant shall not have a conflict of interest with the Customer employees in accordance with Clause 8.12.

8.3.1.9. Whether the procurement participant-individual or the head, members of the collective executive body, the person acting as the sole executive body, or chief accountant of the procurement participant - legal entity have/have not a criminal record for economic crimes

³ The requirement shall apply if the legislation in respect of certain types of activities or categories of procurement participant provides for mandatory availability of licenses, certificates, admissions from self-regulating organizations, etc., without which it is impossible to perform the contract.

⁴ When purchasing only from small and medium-sized businesses, the contract performance security is provided in the amount established by Decree No. 1352 of the Government of the Russian Federation dated December 11, 2014.

and/or crimes provided for in Articles 289, 290, 291, 291.1 of the Criminal Code of the Russian Federation (except for persons whose criminal record has been expunged or removed).

8.3.1.10. Whether the procurement participant, individual or head, members of the collective executive body, the person acting as the sole executive body, or chief accountant of the procurement participant-legal entity have (not) been subjected to punishment in the form of deprivation of the right to hold certain positions or to engage in certain types of activity involving the supply of goods, performance of work, provision of services being procured, or administrative punishment in the form of disqualification.

8.3.1.11. Whether the procurement participant-legal entity has (not) been held administratively liable for the administrative offense provided for in Article 19.28 of the Administrative Offenses Code of the Russian Federation within two years prior to the procurement participation bid submission date.

8.3.2. Additional requirements for procurement participants on the basis of legal capacity and qualification are established in the procurement documentation, if it is stipulated by the legislation with regard to certain types of activities or categories of procurement participants, including when the Government of the Russian Federation establishes the specific features of procurement participation of small and medium businesses⁵.

8.3.3. It is not allowed to establish requirements that are not stipulated by the legislation of the Russian Federation and restrict access to procurement participation (for example, requirement for a procurement participant to have a license for activities that are not met in the contract performance).

8.3.4. To confirm compliance with the requirements set forth in Clause 8.3.1, the foreign participant shall submit documents similar to the established for the procurement participants and specified in Clause 8.5.5 provided that there are no contradictions to the provisions of the law of the country of registration of such participant.

8.4. Features of establishing requirements for collective participants

8.4.1. Persons acting on the side of the collective procurement participant shall provide, as evidence of their association, a document confirming their association for the purpose of collective procurement participation in which:

rights and obligations of the collective participant members are defined both within the framework of procurement participation procedure and within the contract performance;

an authorized person has been designated to represent the members of the collective participant;

distribution of the nomenclature, volumes, cost and delivery terms of products among the members of the collective participant is given;

liability of the members of the collective participant to the customer for the fulfillment of obligations under the contract, which is to be concluded as a procurement result procedure, has been established.

8.4.2. Requirements for the procurement participants in accordance with Clause 8.3.1 are imposed on each member of the collective bid.

8.4.3. Criteria and procedures for evaluating participant bids are applied to the collective participant as a whole in accordance with the procurement documentation.

⁵ - When the customer establishes the relevant requirements, the procurement participants and subcontractors (associate contractors) engaged by the procurement participants from the small and medium business entities are obliged to declare in the procurement participation bids belonging to the small and medium business entities by submitting in the form of a document on paper or in the form of an electronic document of information from the Unified Register of Small and Medium Business Entities, maintenance of which is carried out in accordance with the Federal Law "On the Development of Small and Medium-Sized Enterprises in the Russian Federation".

8.4.4. In case of recognition of the collective participant as the procurement procedure winner, the customer shall conclude one contract with all collective participant members, and the contract may be signed by one person on the basis of the powers granted to them.

8.4.5. A member of a collective participant may not submit a separate procurement participation bid or participate in the bid submission as part of other collective participants. Non-compliance with this requirement is the basis for rejection of bids of the participant who submitted an independent procurement, as well as collective participants on whose part such person acts.

8.5. Participant bid requirements

8.5.1. Competitive procurement participation bids are submitted in accordance with the requirements for the content, execution and composition of the procurement participation bid, specified in the procurement documentation in accordance with Federal Law No. 223-FZ and RI-GD-148X. The electronic bid form for participation in the request for quotations shall be established in the procurement notice in accordance with RI-GD-148X.

8.5.2. A procurement participant may submit only one procurement participation bid in respect of each procurement (lot) item at any time from the time of the procurement notice placement to the date and time of the deadline for submission of procurement participation bids stipulated in the procurement notice and procurement documentation. A competitive procurement participant may change or withdraw its bid before the deadline for bids submission. A request for participation in such procurement is modified or withdrawn if the modification is made or notice of withdrawal is received by the customer before the deadline for submission of requests for participation in such procurement.

8.5.3. An electronic procurement participant that has submitted a procurement participation bid may withdraw that bid or amend it not later than the deadline for submission of procurement participation bids by sending a notice to that effect to the electronic platform operator.

8.5.4. In order to participate in a competitive procurement, a participant shall prepare a bid that is in full compliance with the procurement documentation.

8.5.5. The procurement participation bid shall contain the following:

8.5.5.1. For legal entity:

a) completed participation bid in accordance with the procurement documentation (original);

б) questionnaire of the legal entity according to the form established in the procurement documentation (original);

в) constituent documents (articles of association and/or other constituent document) and all amendments thereto (copies);

г) extract from the Unified State Register of Legal Entities issued by authorized authority not more than three months before the date of provision of documents to the customer (copy);

д) certificate of state registration of the legal entity or a certificate of entry in the Unified State Register of Legal Entities about legal entity or list of records from the Unified State Register of Legal Entities (copy);

e) certificate of registration with the tax authority (copy);

ж) tax declarations for the last two years with a mark of the tax authority on the acceptance or the description of the attachment with a mark of mail at postal sending, or the notice on reception by tax authority of the electronic document at transfer of tax declarations in electronic form (copies);

и) notice on the change to the simplified tax system (STS) or the declaration of the change to the simplified tax system by the participant marked by a tax authority (where

applicable) with the provision of the tax returns for the tax paid in connection with the use of the STS for the last past two tax periods (copy);

к) decision on the approval or settlement of a major transaction. if requirement for the existence of such a decision for a major transaction is established by laws of the Russian Federation, constitutional documents of legal entity and, if for a procurement participant the supply of goods, execution of work, provision of services, that are the subject matter of the contract, or payment of earnest as security of participation bid, or contract performance security, is a major transaction (copy);

л) procurement participant declaration about absence of arrears in taxes, duties and other mandatory payments to the budgets of the budget system of the Russian Federation as of the date of the bid (original);

м) documents confirming granting of firm guarantees of the goods manufacturer (copy);

н) document confirming authority of a person to act on behalf of the procurement participant-legal entity (copy of decision on appointment or election, or of order of appointment of a person to a position in accordance with which such person will be entitled to act on behalf of the procurement participant without power of attorney (hereinafter referred to as the "head"); In case another person acts on behalf of the procurement participant, the bid shall also include a power of attorney confirming authority of a person to act on behalf of the procurement participant certified by the procurement participant (for legal entities) and signed by the procurement participant's manager or a person authorized by the said manager or a notarized copy of such power of attorney. In case the said power of attorney is signed by a person authorized by the procurement participant's manager, the procurement participation bid shall include a document confirming powers of such person;

п) information on performance specifications (consumer performance) and qualitative characteristics of goods, work, services as well as other bids relating to terms of contract performance including contract value bid, bid for price per unit of goods, work and services. To the extent set forth in the procurement documentation, copies of documents certifying conformance of goods, work and services to the requirements stipulated by legislation of the Russian Federation provided that mandatory requirements are imposed on such goods, work and services in accordance with legislation of the Russian Federation;

р) document confirming that the participant has made a bid security (if necessary);

с) accounting (financial) reporting documents: balance sheet, a report on financial results and annexes thereto over the last two years marked by the tax authority regarding the acceptance thereof or the notice of receipt of the electronic document by the tax authority in the event of transmission of accounting (financial) statements in the electronic form (copy);

т) if the supply of goods, performance of work, provision of services is referred to the licensed activity by the legislation—the respective licenses, patents, etc. (copies);

у) declaration evidencing absence/presence of affiliation of the procurement participant with employees of the customer and their close relatives;

ф) declaration of no conflict of interest between procurement participant, its officials and employees of the customer (original);

х) if the procurement procedure includes procurement of rights to use the software, documents on existence of participant rights to the software (including, but not limited to, the document that the participant is the owner of the computer program rights (certificate or other legally significant document), license/sub-license agreement with the owner of the computer program rights/write (certificate, etc.).e.) the owner of the computer programme rights, confirming the right of the procurement participant to grant a sub-license for the computer programme with indication of the volume of its rights in accordance with Clauses 3, 4, 6 Article 1235 of the Civil Code of the Russian Federation) (copy);

ц) other documents or copies of documents the list of which is determined by the procurement documentation, confirming the compliance of the procurement participation bid with the requirements established in the procurement documentation.

8.5.5.2. For a sole proprietor:

a) completed participation bid in accordance with the procurement documentation (original);

б) full name, passport details, location, phone number;

в) extract from the Unified State Register of Sole Proprietors issued by authorized authority not more than three months before the date of provision of documents to the customer (copy);

г) procurement participant declaration about absence of arrears in taxes, duties and other mandatory payments to the budgets of the budget system of the Russian Federation as of the date of the bid (original);

д) documents confirming granting of firm guarantees of the goods manufacturer (copy);

е) information on performance specifications (consumer performance) and qualitative characteristics of goods, work, services as well as other bids relating to terms of contract performance including contract value bid, bid for price per unit of goods, work and services. To the extent set forth in the procurement documentation, copies of documents certifying conformance of goods, work and services to the requirements stipulated by legislation of the Russian Federation provided that mandatory requirements are imposed on such goods, work and services in accordance with legislation of the Russian Federation;

ж) document confirming that the participant has made a bid security (if necessary);

и) tax declarations for the last two years with a mark of the tax authority on the acceptance or the description of the attachment with a mark of mail at postal sending, or the notice on reception by tax authority of the electronic document at transfer of tax declarations in electronic form (copies);

к) certificate of state registration of the individual as a sole proprietor or certificate of entry in the Unified State Register of Sole Proprietors or list of records from the Unified State Register of Sole Proprietors (copy);

л) certificate of registration with the tax authority (copy);

м) if the supply of goods, performance of work, provision of services is referred to the licensed activity by the legislation—the respective licenses, patents, etc. (copies);

н) declaration evidencing absence/presence of affiliation of the procurement participant with employees of the customer and their close relatives;

п) declaration of no conflict of interest between procurement participant, its officials and employees of the customer (original);

р) if the procurement procedure includes procurement of rights to use the software, documents on existence of participant rights to the software (including, but not limited to, the document that the participant is the owner of the computer program rights (certificate or other legally significant document), license/sub-license agreement with the owner of the computer program rights/write (certificate, etc.).e.) the owner of the computer programme rights, confirming the right of the procurement participant to grant a sub-license for the computer programme with indication of the volume of its rights in accordance with Clauses 3, 4, 6 Article 1235 of the Civil Code of the Russian Federation) (copy);

с) other documents or copies of documents the list of which is determined by the procurement documentation, confirming the compliance of the procurement participation bid with the requirements established in the procurement documentation.

8.5.5.3. For an individual:

a) completed participation bid in accordance with the procurement documentation (original);

- б) full name, passport details, location, phone number;
- в) certificate of registration with the tax authority (copy);
- г) documents confirming granting of firm guarantees of the goods manufacturer (copy);
- д) information on performance specifications (consumer performance) and qualitative characteristics of goods, work, services as well as other bids relating to terms of contract performance including contract value bid, bid for price per unit of goods, work and services. To the extent set forth in the procurement documentation, copies of documents certifying conformance of goods, work and services to the requirements stipulated by legislation of the Russian Federation provided that mandatory requirements are imposed on such goods, work and services in accordance with legislation of the Russian Federation;
- е) document confirming that the participant has made a bid security (if necessary);
- ж) if the supply of goods, performance of work, provision of services is referred to the licensed activity by the legislation—the respective licenses, patents, etc. (copies);
- и) declaration evidencing absence/presence of affiliation of the procurement participant with employees of the customer and their close relatives;
- к) declaration of no conflict of interest between procurement participant, its officials and employees of the customer (original);
- л) if the procurement procedure includes procurement of rights to use the software, documents on existence of participant rights to the software (including, but not limited to, the document that the participant is the owner of the computer program rights (certificate or other legally significant document), license/sub-license agreement with the owner of the computer program rights/write (certificate, etc.).e.) the owner of the computer programme rights, confirming the right of the procurement participant to grant a sub-license for the computer programme with indication of the volume of its rights in accordance with Clauses 3, 4, 6 Article 1235 of the Civil Code of the Russian Federation) (copy);
- м) other documents or copies of documents the list of which is determined by the procurement documentation, confirming the compliance of the procurement participation bid with the requirements established in the procurement documentation.

8.5.5.4. For a collective procurement participant:

- а) document confirming association of persons acting on the side of one procurement participant (collective participant) and right of a particular procurement participant to participate in the procurement on behalf of members of the collective participant (original or notarized copy);
- б) documents and information in accordance with Clauses 8.5.5.1-8.5.5.3 from each collective bid member. In this case, the documents and information specified in accordance with the list: а), и), р), г), в) 8.5.5.1; а), е), ж), м), р) 8.5.5.2; а), д), е), ж), л) 8.5.5.3, are provided from the collective participant as a whole.

8.5.6. Copies of documents shall be authenticated by the participant with their signature and seal (if any), unless otherwise specified in the procurement documentation.

8.5.7. In case the procurement is carried out in electronic form, the Participation Bids for the procurement procedure are submitted with the help of ETP hardware and software in accordance with the ETP regulation.

8.5.8. Other bid requirements are set out in the procurement documentation depending on the procurement subject matter.

8.5.9. When there is a requirement for provide documents issued to a procurement participant by third parties as part of the procurement participation bid, requirements for the time of issuance of such documents shall be established in such a way as to ensure that the procurement participants can obtain such documents within the stipulated time limits, and to prevent discrimination against the procurement participants.

8.5.10. The procurement participant obligations related to the bid submission include:

a) obligation to enter into a contract on the terms and conditions specified in the draft contract as an integral part of the procurement documentation and of the procurement notice and the bid submitted, and the obligation to provide the procuring entity with a security for the contract performance, if so required by the terms and conditions of the procurement documentation;

б) an obligation not to amend and/or withdraw a bid after the bids submission deadline has come;

в) obligation not to provide false information, data, and documents as part of the participation bid.

г) obligation to provide, before the contract conclusion, information on the entire chain of owners, including beneficiaries (including final), and the composition of the executive bodies, with confirmation of relevant documents in the form in accordance with Appendix 1 to RI-GD-148X (except for the procurement participants, which are public authorities, state and municipal institutions and unitary enterprises) in the event that the procurement participant will be recognized as the winner.

In case the winner does not provide the customer with the above information, such person is considered to have evaded the contract.

д) consent to processing of personal data for 8.5.5.2, 8.5.5.3 cases, unless otherwise provided by the current legislation of the Russian Federation;

е) obligation to provide, before the contract conclusion, a certificate confirming that the procurement participant has no arrears of taxes, fees, debts on other mandatory payments to the budgets of the budgetary system of the Russian Federation in accordance with the legislation of the Russian Federation, issued by the relevant territorial bodies of the Federal Tax Service (in the presence of such a requirement in the procurement documentation), if the procurement participant will be recognized as the winner.

In case the winner does not provide the customer with the above information, such person is considered to have evaded the contract.

8.5.11. The procurement participant bid is rejected by the Procurement Commission, the procurement participant will be refused admission to the procurement in the following cases:

8.5.11.1. Failure to provide documents, as well as information required by the procurement documentation.

8.5.11.2. Non-compliance of the procurement participant to the requirements set forth in the procurement documentation.

8.5.11.3. Non-compliance of a participant bid with the requirements for bids established in the procurement documentation.

8.5.11.4. Nonconformity of the offered products with the procurement documentation.

8.5.11.5. Failure to provide a security for the bid, including failure to provide a document confirming that a deposit has been made as security for the bid (if required).

8.5.11.6. Failure to provide bid clarifications upon request of the Procurement Commission.

8.5.11.7. Provision of false information as a part of the Participation Bid; intentional misrepresentation of information or documents included in the Participation Bid.

8.5.11.8. Presence of information about the procurement participant in the Register of Unfair Suppliers.

8.5.11.9. The presence of the procurement participant overdue accounts receivable and/or outstanding obligations toward the customer and its subsidiary business companies (inclusive of entities affiliated with the procurement participant).

8.5.11.10. Availability of other negative information revealed by the results of the audit in accordance with Clause 8.5.12.

8.5.11.11. In other cases stipulated by RI-GD-148X.

8.5.12. In the case of establishing the unreliability of the information contained in the bid, establishing the fact of liquidation of the procurement participant or the arbitration court's decision to recognize the procurement participant as bankrupt and the opening of bankruptcy proceedings, the fact of the suspension of the activities of the procurement participant according to the procedure established in the Code of Administrative Offenses of the Russian Federation, the fact of availability of overdue accrued taxes, fees, and other mandatory payments to the budgets of any level or to the state non-budgetary funds, the procurement participant shall be excluded from procurement participation at any stage of its implementation.

8.5.13. It is not permitted to refuse admission to the procurement on the grounds other than those specified in Clauses 8.5.11 and 8.5.12 below.

8.6. Procurement notice requirements

8.6.1. Procurement notice is an integral part of the procurement documentation. Information contained in the procurement notice shall be consistent with that contained in the procurement documentation.

8.6.2. Procurement notice shall contain, among other things, the following information:

8.6.2.1. Method of procurement.

8.6.2.2. Name, location, mailing address, e-mail address, customer's contact phone number.

8.6.2.3. The contract subject with indication of quantity of delivered goods, volume of performed work, rendered services, as well as a brief description of the procurement subject in accordance with Part 6.1 of Article 3 of Federal Law No. 223-FZ (if necessary).

8.6.2.4. Place of goods delivery, work performance and services rendering.

8.6.2.5. Information about the initial (maximum) contract value (lot price) or a price formula establishing the rules for calculating the amounts payable by the customer to the supplier in the course of contract execution and the maximum value of the contract value or the unit price of goods, work, services and the maximum value of the contract value.

8.6.2.6. Time, place and manner of procurement documentation provision, amount, manner and timing of payment of the fee charged by the customer for the procurement documentation provision, if such fee has been established by the customer, except when the procurement documentation is provided in the form of an electronic document.

8.6.2.7. Procedure, start date, date and time of the deadline for submission of procurement participation bids (competitive procurement stages) and the procedure for summing-up the competitive procurement (stages of competitive procurement).

8.6.2.8. Address of the electronic website in the information and telecommunication network "Internet" (in case of competitive procurement in electronic form).

8.6.2.9. Amount of bid security (if necessary), other requirements for such security, including bank guarantee conditions (if such method of securing procurement participation bids is provided in accordance with Federal Law No. 223-FZ).

8.6.2.10. Amount of the contract performance security (if necessary), other requirements for such security, term of its submission before the contract conclusion.

8.6.2.11. Terms for each stage, where competitive procurement includes stages.

8.6.3. At any time before the deadline for the bids submission by the procurement participant, the customer may, on its own initiative or in response to a participant request, make changes to the procurement notice.

8.6.4. Changes made to the procurement notice shall be posted by the customer to the Unified Information System not later than within three days from the date of the decision on making the said changes.

8.6.5. Where amendments are made to the procurement notice, the deadline for submission of procurement participation bids shall be extended so that from the placement of such amendments in the UIS to the deadline for submission of procurement participation bids, there remains at least half of the deadline for submission of procurement participation bids established by RI-GD-148X for this procurement method

8.7. Requirements for Procurement Documentation

8.7.1. At the same time as the procurement notice is placed, the customer places the procurement documentation in the UIS.

8.7.2. Information contained in the procurement notice shall be consistent with that contained in the procurement documentation.

8.7.3. At a minimum, the following information shall be provided in the procurement documentation:

8.7.3.1. Requirements for safety, quality, technical characteristics, functional characteristics (consumer features) of goods, work, services, to the size, package, shipment of goods, to work results established by the customer and stipulated by technical regulations according to the laws of the Russian Federation on technical regulation, by documents developed and used in the national standardization system, adopted in accordance with the laws of the Russian Federation on standardization, other requirements related to confirmation of compliance of the goods supplied, work performed, service provided with needs of the customer. If the customer does not use in the procurement documentation established according to the legislation of the Russian Federation on technical regulation, the legislation of the Russian Federation on standardization of requirements for safety, quality, technical characteristics, functional characteristics (consumer properties) of the goods, work, services, to the sizes, packing, shipment of goods, to the results of work, the procurement documentation shall contain a justification of the need to use other requirements related to determining the conformity of the delivered goods, work performed, service provided to the needs of the customer.

8.7.3.2. Requirements for content, form, issuance, and composition of the procurement participation bid.

8.7.3.3. Requirements for description by procurement participants of the supplied goods that are the procurement subject, its functional characteristics (consumer properties), its quantitative and qualitative characteristics, requirements for description by procurement participants of the work performed, service provided that are the procurement subject, their quantitative and qualitative characteristics.

8.7.3.4. Place, terms and conditions (periods) of goods delivery, work performance and services provision.

8.7.3.5. Information about the initial (maximum) contract value (lot price) or a price formula establishing the rules for calculating the amounts payable by the customer to the supplier in the course of contract execution and the maximum value of the contract value or the unit price of goods, work, services and the maximum value of the contract value.

8.7.3.6. Form, terms, and order of payment for goods, work, and services

8.7.3.7. Procedure of forming the contract value (lot price) with or without taking into account expenses for transportation, insurance, payment of customs duties, taxes and other mandatory payments.

8.7.3.8. Procedure, start date, date and time of the deadline for submission of procurement participation bids (competitive procurement stages) and the procedure for summing-up the procurement (procurement stages).

8.7.3.9. Requirements for the Procurement Participants.

8.7.3.10. Requirements for the procurement participants and their subcontractors, co-exhibitors and/or manufacturers of the goods being the procurement subject and the list of documents submitted by the procurement participants to confirm their compliance with the established requirements in case of procurement of work on design, construction, modernization and repair of especially dangerous, technically complicated objects of capital construction and procurement of products related to the use of nuclear energy.

8.7.3.11. Forms, manner, date and time of expiry of the deadline for providing clarifications of the procurement documentation to procurement participants.

8.7.3.12. Date of consideration of procurement participant proposals and procurement summing-up.

8.7.3.13. Criteria for evaluation and comparison of procurement participation bids.

8.7.3.14. Procedure for evaluation and comparison of procurement participation bids.

In order to increase transparency of conducted procurement, obtain objectively qualitative procurement result procedure in order to evaluate and compare procurement participation bids, the customer determines the formula for calculation of points depending on the specific proposals of the procurement participant under the contract terms and conditions, which allows to make proportional calculation of points depending on the preference degree of procurement participant proposals.

If it is impossible to apply the specified method of bids evaluation, the customer establishes, if possible, a scale of points, i.e. the number and grounds of assigned points to the procurement participant, or other order of bids evaluation, which allows to determine the procurement winner the person who offered the best conditions of the contract performance.

8.7.3.15. Description of the procurement subject matter in accordance with Clause 6.1, Article 3 of Federal Law No. 223-FZ.

8.7.3.16. Amount of bid security (if necessary), other requirements for such security, including bank guarantee conditions (if such method of securing procurement participation bids is provided in accordance with Federal Law No. 223-FZ).

8.7.3.17. Amount of the contract performance security (if necessary), other requirements for such security, term of its submission before the contract conclusion.

8.7.3.18. Requirements for the procurement participants to provide information certified by the organization head on the absence/absence of affiliation of the participant with the customer employees and their close relatives (see Clause 8.12).

8.7.3.19. Requirements for the procurement participants to provide, in case of winning in the procurement procedure and subsequent contract conclusion, information regarding the entire chain of owners, including beneficiaries (including final) and the composition of executive bodies with confirmation of relevant documents (except for procurement participants that are public authorities, state and municipal institutions and unitary enterprises).

If the member with whom the contract is concluded discloses information on owners on publicly available sources in accordance with the procedure established by law, the information shall be deemed to be duly provided after placing a reference to such sources on the publicly available part of the official website of the member or the Bank of Russia.

8.7.3.20. Requirements specified in Clause 5 of Decree No. 925 of the Government of the Russian Federation dated September 16, 2016 "On the Priority of Goods of Russian Origin, Work, Services Rendered by Russian Citizens in Relation to Goods Originating from a Foreign Country, Work Performed and Services Rendered by Foreign Citizens".

8.7.4. It is not permitted to impose requirements on the procurement participants, on the goods, construction and services to be procured, or on the terms and conditions of contract performance, and to evaluate and compare procurement participation bids against criteria and in a manner not specified in the procurement documentation. The requirements for procurement participant, goods, construction and services to be procured, as well as for the contract

performance, criteria and procedure for evaluation and comparison of procurement participation bids established by the customer shall apply equally to all procurement participants, goods, construction and services offered by them, and to the contract performance conditions.

8.7.5. Any competitive procurement participant is entitled to request the customer to provide clarifications of the procurement notice and/or the procurement documentation provisions.

8.7.6. Within three business days from the date of receipt of the request, the customer clarifies the procurement documentation provisions and places them in the UIS specifying the request subject, but without specifying the participant of such procurement from which the request was received. In this case, the customer is entitled not to carry out such clarification if the said request is received later than three business days before the deadline for submission of procurement participation bids.

8.7.7. Clarifications of the procurement documentation provisions shall not alter the procurement subject matter and the material terms and conditions of the draft contract.

8.7.8. At any time prior to the deadline for bid submission, the customer may, on its own initiative or in response to a request by a participant, make changes to the procurement documentation.

8.7.9. Amendments made to the procurement documentation, clarifications of the procurement documentation provisions shall be posted by the customer in the UIS not later than within three days from the date of the decision on making the said amendments, providing the said clarifications. Where amendments are made to the procurement documentation, the deadline for submission of procurement participation bids shall be extended so that from the placement of such amendments in the UIS to the deadline for submission of procurement participation bids, there remains at least half of the deadline for submission of procurement participation bids established by RI-GD-148X for this procurement method

8.7.10. The customer does not provide the procurement documentation at the individual request of the procurement participant. The procurement documentation is freely available in the UIS and can be accessed at any time from the time of placement.

8.7.11. Where a requirement for contract security is established as a measure to secure obligations under contracts concluded with entities subject to restrictive measures by foreign states, as well as entities with respect to beneficial owners (the total share of their direct and/or indirect participation in the entity is at least 25 per cent) of which foreign states have imposed restrictive measures, the procurement documentation provides for the possibility of using the surety of persons affiliated to such organizations participating in the procurement (hereinafter referred to as the "Affiliates"):

8.7.11.1. Those with a credit rating of at least Category A on the national rating scale for the Russian Federation of the credit rating agency Analytical Credit Rating Agency (Joint Stock Company) or the credit rating agency Expert RA Rating Agency.

8.7.11.2. Submitted to the customer information confirming the Affiliate's solvency, including its annual financial (accounting) statements.

8.7.11.3. Those who undertake to notify the customer in writing within 3 business days of the following events:

a) submission to the Affiliate of property claims exceeding 10% of the book value of the Affiliate's assets by third parties;

б) initiation of criminal proceedings against the Affiliate head in accordance with the criminal procedure legislation of the Russian Federation;

в) change of location, constituent documents, Affiliate management bodies, and Affiliate bank details;

г) taking a decision on reorganization or liquidation of an Affiliate;

д) court acceptance of an application to recognize the Affiliated Person as insolvent (bankrupt).

Upon occurrence of one of the above events, the customer is entitled to demand replacement of the Affiliate guarantee by a bank guarantee, a guarantee of another Affiliate or other security for obligations.

8.8. Protocol requirements

8.8.1. The protocol drawn up in the course of the competitive procurement (as a result of the competitive procurement phase) shall contain the following information:

8.8.1.1. Protocol signature date.

8.8.1.2. The number of filed procurement participation (procurement phase) bids and the date and time of each bid registration.

8.8.1.3. The procurement results participation bids consideration (where the procurement phase provides for the possibility of consideration and rejection of such bids), indicating inter alia:

е) number of procurement requests that have been rejected;

ж) grounds for rejection of each procurement participation bid, indicating the provisions of the procurement documentation or the procurement notice to which such a bid does not correspond;

8.8.1.4. Results of evaluation of procurement participation bids with indication of final decision of the Procurement Commission on conformity of such bids with the procurement documentation as well as on assignment of value to such bids for each of provided criteria for evaluation of such bids (if evaluation of such bids is envisaged by the stage of competitive procurement).

8.8.1.5. Reasons, if a competitive procurement has been found to have failed.

8.8.2. The protocol drawn up as a result of the competitive procurement (hereinafter referred to as the "final protocol") shall contain the following information:

8.8.2.1. Protocol signature date.

8.8.2.2. The number of filed procurement participation bids and the date and time of registration of each bid registration.

8.8.2.3. Sequential numbers of procurement participation bids, final proposals of procurement participant in order to reduce the profitability of the terms and conditions of contract performance contained therein, including information on price proposals and/or additional price proposals of procurement participant. Procurement participation bid and final proposal containing the best terms and conditions for the contract performance, are given the first number. Where more than one procurement participation bid and final proposal contain the same terms and conditions for contract performance, the lower sequential number shall be given to the request for participation, the final proposal that was received earlier than the other requests for participation, and the final proposals containing the same terms and conditions.

8.8.2.4. Results of consideration of the procurement participation bids, final proposals (if the procurement documentation, procurement notice at the last procurement stage provide for the consideration of such bids, final proposals and the possibility of their rejection), indicating, inter alia:

а) number of procurement participation bids and final proposals that have been rejected;

б) grounds for rejection of each procurement participation bid, each final proposal, indicating the provisions of the procurement documentation or the procurement notice to which such a bid does not correspond, and the final proposal.

8.8.2.5. Results of evaluation of procurement participation bids, final proposals (if evaluation of bids and final proposals is provided for in procurement documentation at the last

stage) with indication of decision of the Procurement Commission on assignment of value of each such bids, to each final proposal on each of provided criteria for evaluation of such bids (if evaluation of such bids is provided for by the procurement stage).

8.8.2.6. Reasons, if the procurement is found to have failed.

8.8.2.7. Volume of products purchased.

8.8.2.8. Price of purchased products.

8.8.2.9. Term of the contract.

8.8.2.10. Other information by decision of the Procurement Commission.

8.9. Cancellation of procurement

8.9.1. The customer shall be entitled to cancel the competitive procurement for one or more items (lots) before the date and time of submission of competitive procurement participation bids.

8.9.2. The decision to cancel the competitive procurement is placed in the UIS on the day of the decision.

8.9.3. The customer shall not be liable or obliged in case of failure of the procurement participants to familiarize themselves with the notice of competitive procurement cancellation.

8.9.4. Upon expiry of the term for competitive procurement cancellation in accordance with Clause 8.9.1 of RI-GD148X and before the contract conclusion, the customer is entitled to cancel the supplier definition only in case of force majeure circumstances in accordance with civil law.

8.9.5. Where the decision on cancellation of the procurement, for which bids are submitted on paper form, is taken before opening of bids envelopes, bids received before the decision on procurement cancellation is taken shall not be opened and shall be returned to that participant upon written request of the procurement participant that submitted such bid.

8.10. On securing competitive procurement participation bids

8.10.1. The customer is entitled to establish a requirement in the procurement notice and procurement documentation to secure competitive procurement participation bids. This requirement applies equally to all procurement participants.

8.10.2. The bid security may be provided by the procurement participant by depositing funds or by a bank guarantee. The method of bid security is chosen by the procurement participant.

8.10.3. The customer shall not establish in the procurement documentation and procurement notice a requirement for secure procurement participation bids if the initial (maximum) contract value does not exceed five million rubles. If the initial (maximum) contract value exceeds five million rubles, the customer is entitled to set in the procurement documentation a requirement for secure procurement participation bids in the amount not exceeding five percent of the initial (maximum) contract value.

8.10.4. In case if blocking of funds is provided by means of ETP functionality, the order of blocking and return of funds is established by ETP rules.

8.10.5. In the event that the requirement for secure the participation bid is realized through placement in the customer's accounts, the refund of funds deposited as the bid security is made within seven business days in the following cases and in accordance with the procedure:

8.10.5.1. To the procurement participants who submitted bids, if the customer cancelled the competitive procurement for one or more items (lots) – from the date of placement of the decision on the competitive procurement cancellation in the Uniform System;

8.10.5.2. To a procurement participant that submitted a bid in violation of the bids submission deadline established in the procurement notice or procurement documentation— from the date of such bid submission;

8.10.5.3. To the procurement participant who withdrew the submitted competitive procurement participation bid in the manner prescribed by RI-GD-148X – from the bid submission deadline;

8.10.5.4. To the procurement participant who was not admitted to participate in the procurement procedure—from the date of placement of the relevant protocol with this decision of the Procurement Commission in the UIS;

8.10.5.5. To the procurement participant who is not recognized as the winner and whose proposal is not the best proposal after the procurement winner (or the same as the proposal of the procurement winner)—from the date of posting in the UIS of protocol drawn up based on the results of the competitive procurement;

8.10.5.6. To the only participant of the tender, auction, request for quotations, request for proposals, as well as the procurement winner – from the date of the contract with such participants;

8.10.5.7. To the procurement participant who offered the same terms and conditions of contract performance or whose proposal contains the best terms and conditions of contract performance following the terms and conditions offered by the procurement winner – from the day of contract conclusion with the winner or from the day of contract conclusion with such participant in case of evasion of the procurement winner.

8.10.6. The bank guarantee issued to the procurement participant by the bank for the purposes of securing the competitive procurement participation bid shall meet the requirements specified in the procurement notice and the procurement documentation. The validity period of the bank guarantee provided as a bid security shall be at least two months from the bid submissions deadline.

8.10.7. The bank guarantee shall be irrevocable and shall contain, as a minimum:

a) amount of bank guarantee to be paid by the guarantor to the customer;
б) principal obligations, the proper execution of which is secured by a bank guarantee;
в) a condition according to which performance of the guarantor obligations under a bank guarantee is an actual receipt of sums of money on the account on which according to the legislation of the Russian Federation transactions with the funds received by the customer are considered;

г) term of the bank guarantee;

д) other requirements for the bank guarantee may be set forth in the procurement documentation.

8.10.8. If a procurement participant provides documents confirming that funds have been contributed as a bid security and by the date of bid consideration, the funds have not been transferred to the account specified by the customer in the procurement documentation, such participant shall be deemed not to have provided a bid security. This rule does not apply to procurement in electronic form on the ETP.

8.10.9. No refund to the competitive procurement participant of the procurement participation security is made in the following cases:

a) evasion or refusal by the procurement participant to conclude a contract;

б) failure by the procurement participant to fulfil its obligations under Clause 8.5.10;

в) Failure to provide or provision with violation of the conditions established by Federal Law No. 223-FZ, prior to the contract conclusion to the customer to ensure the contract performance (in the case if the procurement notice, the procurement documentation established requirements for ensure the contract performance and the period of its provision before the contract).

8.11. Purchasing Commission requirements

8.11.1. In order to make decisions on the results of products procurement procedures of PJSC "Aeroflot", a Procurement Commission shall be established, the following are appointed: Chairman, Deputy Chairman of the Commission and Secretary of the Procurement Commission.

8.11.2. The work of the Procurement Commission shall be performed at its meetings according to the procedure established by PJSC "Aeroflot".

8.11.3. A meeting of the Procurement Commission shall be deemed competent if it is attended by at least fifty per cent of its members. Decisions of the Procurement Commission shall be taken by qualified majority of votes from the number of members present at the meeting (not less than 75 %). Voting is open. Each commission member has one vote in the voting.

8.11.4. In conducting competitive procurement procedures, the Procurement Commission members shall be prohibited from taking actions that result or are likely to result in preventing, restricting or eliminating competition, including:

- a) coordination of procurement participant activities;
- б) creation of preferential conditions for the participant in a competitive procurement procedure or several participants, including by means of access to information, unless otherwise provided for by federal law;
- в) violation of the procedure for determining the winner or winners of competitive procurement procedures.

8.11.5. The Procurement Commission members who are personally interested (directly or indirectly) in the procurement results may not participate in winner determination.

8.11.6. The Commission is not responsible for the timely conclusion and proper execution of contracts concluded as a procurement result.

8.11.7. When selecting an audit company for the mandatory audit of PJSC "Aeroflot" accounting (financial) statements according to Article 5 of the Federal Law No. 307-FZ dated December 30, 2008 "On Auditing Activities", the Procurement Commission formed for the tender on audit company selection (according to Russian Accounting Standards and International Financial Reporting Standards) shall include members of the Audit Commission of PJSC "Aeroflot" Board of Directors.

8.12. Prohibition of conflicts of interest in procurement activities, prevention of corruption and other abuses

8.12.1. Persons making significant decisions during the procurement process in PJSC "Aeroflot", including members of the Procurement Commission, heads of customer's units who develop procurement documentation and send to the Procurement Commission a procurement participation bid, experts and specialists of customer's units involved in evaluation and comparison of the procurement participant bids (hereinafter referred to as the "customer's employees") shall not be personally interested (directly or indirectly) in the procurement results, including:

- a) be on the staff of the procurement participant-legal entity or have a contract concluded with the procurement participants (reimbursable services, contract, etc.);
- б) be persons capable of being influenced by the procurement participants, including persons who are participants or shareholders of the procurement participants – legal entities, members of their management bodies, their creditors;
- в) be married to individuals who are beneficiaries, the sole executive body of the business company (director, general director, manager, president and others), members of the collegial executive body of the business company, head (director, general director) of an institution or unitary enterprise or other management bodies of the procurement participants-legal entities. Beneficiaries shall mean individuals who own directly or indirectly (through a legal entity or through several legal entities) more than ten percent of the voting shares of an

economic company or a share exceeding ten percent in the authorized capital of an economic company;

г) be married to the procurement participants-individuals, including those registered as sole proprietors;

д) be close relatives (direct ascendant and descendant relatives (parents and children, grandparents and grandchildren), full and half-brothers and sisters (having a common father or mother), adoptive parents or adopted individuals listed in this Clause.

8.12.2. Customer employee shall notify the employer in accordance with the procedure established in PJSC "Aeroflot" of the conflict of interest or the possibility thereof as soon as he becomes aware of it.

8.12.3. In case a customer employee has a conflict of interest or the possibility of such conflict, PJSC "Aeroflot" is obliged to replace it with another individual.

8.12.4. If the customer has involved external experts in the expert evaluation of documentation and procurement participation bids, such persons shall be independent and can not be customer employees, including those making the procurement winner selection.

8.13. Requirements for draft contract

8.13.1. The customer may provide for the following options for the draft contract to be entered into as a procurement result:

8.13.1.1. The procurement participant shall accept all the terms and conditions of the draft contract.

8.13.1.2. In cases provided for in the procurement documentation, a procurement participant may draw up a record of disagreement on the contract terms and conditions, except for material terms and conditions of the contract expressly stated in the procurement documentation.

8.13.1.3. In cases provided for in the procurement documentation, a procurement participant may propose a counter draft contract, while retaining the essential contract terms and conditions expressly set out in the procurement documentation.

8.13.2. When placing a draft contract in the UIS, such a draft shall contain references to all appendices to be filled in by the customer when concluding the contract based on the procurement results.

8.13.3. A subscription agreement may be concluded for the procurement of work or services of a continuing nature.

8.13.4. At contract conclusion by way of bidding, the customer is entitled to change the terms and conditions of the draft contract, except for the essential terms and conditions of the contract, which are directly specified in the procurement documentation, and provided that such change will not affect the terms and conditions of the contract compared to the terms and conditions of the procurement documentation, which were essential for the formation of bids and/or determining the winner and/or determining the contract value.

8.13.5. The draft agreement shall state the following:

a) a list of obligations, non-performance or improper performance of which entails the collection of a penalty, the amount of the penalty depending on the unfulfilled, improperly performed obligation, the procedure for penalty collection;

б) procedure and terms of products acceptance under the contract, including the procedure for interaction between the parties under the contract.

8.14. Initial (maximum) contract value (lot price), contract value concluded with the sole supplier

8.14.1. The initial (maximum) contract value (lot price) and the contract value concluded with the sole supplier (hereinafter for the purposes of this section referred to as the

"initial (maximum) contract value (lot price)") may be determined by the customer by applying the following method or several following methods:

a) method of comparable market prices (market analysis);
б) regulatory method;
в) tariff method;
г) design and estimate method;
д) expense method;
е) other method in case it is impossible to determine the initial (maximum) contract value (price) of the lot using the methods specified in the enumeration а)-д) this Clause, and when substantiating its application.

8.14.2. The method of comparable market prices (market analysis) consists in establishment of initial (maximum) contract value (lot price) on the basis of the information on market prices of identical production planned for procurements, or in their absence homogeneous products.

8.14.3. When applying the method of comparable market prices (market analysis), information on product prices is obtained taking into account commercial and/or financial conditions of goods delivery, performance of work, rendering of services (if available) comparable to those of the planned procurement.

8.14.4. When applying the method of comparable market prices (market analysis) coefficients or indices can be used to recalculate the prices of products, taking into account differences in the characteristics of goods, commercial and/or financial conditions of supply of goods, work and services.

8.14.5. For the purpose of the method of comparable market prices (market analysis) application, there may be used: publicly available information on market prices of products, information on product prices received at the customer request from suppliers carrying out deliveries of identical products planned for procurement or in the absence of homogeneous products, as well as the information received as a result of placement of requests for product prices.

8.14.6. Identical goods, work and services are goods, work and services that have the same basic characteristics typical of them. In determining the goods identity, minor differences in the appearance of such goods may not be taken into account. When determining the identity of work and services, the characteristics of the supplier and their business reputation in the market are taken into account.

8.14.7. Homogeneous goods are those being not identical, having similar characteristics and consist of similar components, which allows them to perform the same functions and/or be commercially interchangeable. In determining the goods uniformity, their quality, reputation in the market, and country of origin shall be taken into account.

8.14.8. Commercial and/or financial conditions for the supply of goods, work and services are considered comparable if differences between such conditions do not have a material effect on the respective results or if such differences can be taken into account by applying appropriate adjustments to such conditions.

8.14.9. Determination of the identity and homogeneity of goods, work, services, comparability of commercial and/or financial terms of delivery of goods, work, services is carried out by the customer independently on the basis of the main characteristics of products or on the basis of methodological recommendations approved by the customer (if any).

8.14.10. The normative method consists in the calculation of the initial (maximum) contract value (lot price) on the basis of the marginal prices of products determined in accordance with the legislation of the Russian Federation, regulatory legal acts of the constituent entities of the Russian Federation, municipal legal acts, acts and documents of

federal executive bodies, state (municipal) institutions subordinated to them, state (municipal) unitary enterprises.

8.14.11. The tariff method is applied if in accordance with the legislation of the Russian Federation, the prices of products to be procured are subject to state regulation or set by municipal legal acts. In this case, the initial (maximum) contract value (lot price) is determined by the regulated prices (tariffs) for the products.

8.14.12. The design and estimate method consists in determination of the initial (maximum) contract value (lot price) for construction, reconstruction, current and major repairs of the capital construction facility on the basis of design documentation, its sections (if any), as well as for other types of construction work, design work, engineering surveys in accordance with the methods and norms (state elemental estimated norms) of construction work and special construction work approved in accordance with the competence of the federal executive body carrying out functions on development of state policy and normative-legal regulation in the sphere of construction, or by the executive body of the constituent entity of the Russian Federation.

8.14.13. The cost method consists in determining the initial (maximum) contract value (lot price) as the sum of costs incurred and the usual for a particular area of profit. In this case, the usual direct and indirect costs of production or procurement and/or sale of products, transportation, storage, insurance and other costs are taken into account.

8.14.14. Information on ordinary profits for a certain area of activity can be obtained from publicly available sources of information, including information from pricing agencies, publicly available market research results, as well as the results of market research conducted at the initiative of the customer.

8.14.15. In determining the initial (maximum) contract value (lot price), both the methods listed in this section and other methods may be used.

8.14.16. When applying any of the methods for determining the initial (maximum) contract value (lot price), the calculation of such price is performed by the customer independently or on the basis of methodological recommendations approved by the customer, or on the basis of methods described in the Order of the Ministry of Economic Development of Russia dated October 2, 2013 No. 567 "On Approval of Methodological Recommendations for Determining the Initial (Maximum) contract value and Price of Contract Concluded with the Sole Supplier".

8.14.17. The publicly available information on the prices of products that can be used for the purposes of determining the initial (maximum) contract value (lot price) includes:

a) information about the prices of products contained in the customer's contracts that have been fulfilled and for which no penalties (fines, penalties) have been charged due to the failure to fulfill or improper fulfillment of obligations under these contracts;

б) information on product prices contained in advertisements, catalogues, product descriptions and other proposals addressed to an undefined circle of persons and recognized under civil law as public offers;

в) information about quotations on Russian and foreign exchanges;

г) information on the ETA quotations;

д) data from state statistical reports on product prices;

е) information on product prices contained in official sources of information of the authorized state and municipal bodies in accordance with the legislation of the Russian Federation, legislation of the Russian Federation constituent entities, municipal regulations, official sources of information of foreign states, international organizations or other publicly available publications;

ж) information about the market value of evaluation objects determined in accordance with legislation governing valuation activities in the Russian Federation or legislation of foreign countries;

и) information from information and pricing agencies, publicly available market research results, as well as the results of market research conducted at the initiative of the customer, including on the basis of the contract and other sources of information.

8.14.18. If at the contract conclusion, the volume of goods subject to delivery, work to be performed, services to be provided can not be determined, instead of the initial (maximum) contract value (lot price), there is specified either a price formula that establishes rules for calculating the amounts payable by the customer to the supplier in the contract performance, and the maximum value of the contract value, or the unit price and the maximum value of the contract value.

8.14.19. The initial (maximum) contract value may be set either with or without the value added tax (hereinafter referred to as the "VAT"), which is indicated in the procurement documentation.

8.14.20. The initial (maximum) contract value (lot price) may be expressed in foreign currency. In this case, the procurement documentation, draft contract, contract with the sole supplier shall contain the procedure for applying the official foreign currency exchange rate to the Russian ruble, established by the Central Bank of the Russian Federation (hereinafter referred to as the "Bank of Russia") and used in assessing the procurement participant bid and payment of the concluded contract.

8.15. Recognition of the procurement failed

8.15.1. A competitive procurement is considered to have failed if:

- а) no bids have been submitted at the end of the bid submission deadline;
- б) only one bid from one participant is submitted at the end of the bid deadline;
- в) as a result of the bid consideration, all the participant bids were rejected;
- г) only one bid was found to be in compliance with the procurement documentation;
- д) during the auction, if the initial (maximum) contract value has never been lowered.

8.15.2. Where the procurement documentation provide for two or more lots, the procurement is considered to have failed only for the lot in respect of which the provisions of Clause 8.15.1.

8.15.3. If at the end of the bid submission deadline established by the procurement documentation, the customer receives only one bid despite the fact that the procurement procedure is considered invalid, the Procurement Commission will consider it in the manner prescribed by RI-GD-148X. If the bid in question and the procurement participant that submitted such a bid meet the requirements and conditions set out in the procurement documentation, the customer may enter into a contract with such procurement participant, or refuse to enter into a contract with such procurement participant, or conduct a repeated procurement.

8.15.4. If, as a result of the bids consideration, a competitive procurement is found to have failed due to the fact that only one bid is found to be in compliance with the procurement documentation, the customer is entitled to enter into a contract with such participant, or to refuse to enter into a contract with such participant, or to repeat the procurement.

8.15.5. If no bids are submitted at the end of the deadline for submission of procurement participation bids or all bids of the participants are rejected by the customer, on the grounds provided for in RI-GD-148X, the customer is entitled to procurement from a single supplier on the basis of Clause 7.7.7 or to make a repeated procurement or to refuse to make a procurement.

8.15.6. Where a decision is taken to conclude a contract with the sole procurement participant of the conducted auction, the contract shall be concluded on the terms and conditions

stipulated in the procurement documentation at the initial (maximum) contract value (lot price) specified in the procurement notice or at the price agreed with such procurement participant but not exceeding the initial (maximum) contract value (lot price).

8.15.7. If during the auction the initial (maximum) contract value has never been lowered, the auction shall be deemed failed, the customer shall be entitled to procurement from a single supplier on the basis of Clause 7.7.7 or to conclude a contract with a participant admitted to the electronic auction who has submitted an auction bid earlier than other admitted participants.

8.15.8. Decision on procurement recognition as invalid shall be entered into protocol of the Procurement Commission with indication of reason for the procurement recognition as invalid on the grounds specified in Clause 8.15.1.

8.16. Acknowledgement of the procurement participant as evaded from the contract conclusion

8.16.1. The winner, another participant is considered to have evaded the contract in cases:

8.16.1.1. Direct written refusal to sign the contract.

8.16.1.2. Non-signing of the draft contract within the period provided for in the procurement documentation.

8.16.1.3. Failure to provide the documents required to be provided prior to the contract award and provided for in the procurement documentation and/or in the bid of such participant.

8.16.1.4. Failure to provide a contract performance security, if any, in the procurement documentation within the time specified in the procurement documentation.

8.16.1.5. In other cases stipulated by RI-GD-148X.

8.16.2. In case of the procurement winner evasion from contract conclusion, the customer is entitled to:

8.16.2.1. Conduct re-procurement.

8.16.2.2. Refuse to enter into a contract.

8.16.2.3. Conclude a contract with another participant who took the second place on the terms and conditions of the contract execution proposed by that participant in the submitted bid. In case of avoidance of the contract by the participant who took the second place, the customer is entitled to apply Clause 7.7.7.

8.16.2.4. Apply to the court with a claim to compel the winner to conclude the contract, as well as for compensation for losses caused by evasion to conclude the contract.

8.16.3. In case of evasion of the person with whom the contract is signed, the customer shall:

8.16.4. Retain the security of such person's bid.

8.16.5. Submit a proposal to the relevant authority to include information about such person in the Register of Unfair Suppliers.

9. Tender procedure

9.1. General procedure for holding an open tender

9.1.1. In order to procure products through an open tender, it is necessary to:

9.1.1.1. Develop and place in the UIS a procurement notice, procurement documentation, and draft contract.

9.1.1.2. Where a request for clarification of the procurement documentation provisions is received from a procurement participant, provide the necessary clarifications.

9.1.1.3. If necessary, make changes to the procurement notice and the procurement documentation.

9.1.1.4. Accept all bids submitted on time and in the manner prescribed in the procurement documentation.

9.1.1.5. Carry out public opening of envelopes with bids.

9.1.1.6. Consider, evaluate and compare the bids in order to determine the tender winner.

9.1.1.7. Place the protocols drawn up during the procurement and the final protocol in the UIS.

9.1.1.8. Conclude a contract based on the procurement results.

9.2. Procurement notice

9.2.1. The customer shall place a procurement notice in the UIS at least fifteen days before the deadline for bids submission.

9.2.2. The procurement notice shall contain the information in accordance with Clause 8.6.

9.3. Procurement documentation

9.3.1. The procurement documentation shall contain the information in accordance with Clause 8.7 as well as:

9.3.1.1. Requirements for the terms and/or the volume of the guarantee for the quality of goods, work, services, to the goods maintenance, costs on the goods operation (if necessary).

9.3.1.2. Information about the currency used for contract value and settlements with suppliers.

9.3.1.3. Procedure for applying the official exchange rate of foreign currency to the Russian ruble established by the Bank of Russia and used for payment of the concluded contract, if foreign currency is used for contract value.

9.3.1.4. Information about the customer's ability to increase the quantity of the supplied goods by contract concluding (if necessary).

9.3.1.5. Information about the customer's ability to change the established by the contract quantity of the goods, volume of work, services and interest of such a change (if necessary).

9.3.1.6. Information about the customer possibility to conclude a contract with several procurement participants (if necessary).

9.3.1.7. Procedure and time limit for withdrawal of tender bids, procedure for introduction of amendments to such bids.

9.3.1.8. Bid validity period (if necessary).

9.3.1.9. Validity period of bid security (if necessary).

9.3.1.10. Term of contract signing by the winner, other procurement participants (if necessary).

9.3.1.11. Consequences of tender invalidation.

9.3.1.12. Place, date and time of opening of envelopes with bids.

9.3.1.13. Other information and requirements depending on the procurement subject matter (if necessary).

9.3.2. The draft contract to be concluded as a procurement result, which is an integral part of the procurement notice and the procurement documentation, shall be attached to the procurement notice and the procurement documentation (in the case of multi-lot auctions, a

single draft contract may be attached to the procurement documentation, containing the general terms and conditions for the lots and special conditions for each lot).

9.3.3. Procedure for sending requests for procurement documentation clarification is defined in Clauses 8.7.5-8.7.7.

9.4. Tender Bid Requirements

9.4.1. In order to participate in the tender, a participant shall prepare a tender participation bid, which is executed in full compliance with the procurement documentation.

9.4.2. The tender participation bid may contain the information specified in Clause 8.5 including a requirement for provide any other documents or copies of documents the list of which is determined by the procurement documentation, confirming compliance of the bid submitted by the procurement participant with the requirements set out in the procurement documentation.

9.5. Procedure for tender bids receipt

9.5.1. From the day of placement of the procurement notice in the UIS and until the deadline for tender bids submission, established in the procurement notice, the customer receives bids.

9.5.2. In order to participate in the tender, the procurement participant shall submit the tender bid in a sealed envelope in the form and manner prescribed by the procurement documentation. A procurement participant may submit only one bid for each item of the tender (lot).

9.5.3. All bids received before the deadline for submission are registered by the customer. At the request of the procurement participant, the customer shall issue a receipt for the envelope with the tender bid specifying the date and time of receipt.

9.5.4. If an improperly sealed bid is received, an appropriate note is made on the receipt.

9.5.5. The customer shall ensure confidentiality of the information contained in the submitted bids before summarizing the tender results.

9.5.6. If the customer extends the tender bid submission period, the participant that has submitted a bid shall be entitled to make any of the following decisions:

9.5.6.1. Withdraw the submitted bid.

9.5.6.2. Do not withdraw the bid and extend its term and the term of the security by the relevant period of time, and change it (if desired).

9.5.6.3. Do not withdraw the bid and do not term its validity, in such case the tender bid expires on the initial expiration date.

9.5.7. Tender bids received by the customer after the deadline for bid submission established by the procurement documentation shall not be considered and shall be sent to the procurement participants who submitted such bids within three days from the date of receipt of bids without violating the integrity of the envelope in which such bid was submitted. Late bids shall be opened only if the envelope does not contain the postal address (for a legal entity) or information on the residence (for an individual) of a procurement participant.

9.6. Opening of envelopes with bids

9.6.1. On the day, time and place indicated in the procurement documentation, the Procurement Commission shall open envelopes with bids.

9.6.2. The Procurement Commission shall open the envelopes with bids that have been received by the customer within the deadlines set in the procurement documentation.

9.6.3. Where it is established that two or more bids have been submitted by one participant in respect of the same lot, provided that earlier bids submitted by such participant have not been withdrawn, all participant bids in respect of that lot shall not be considered and returned to the participant.

9.6.4. Procurement participants or their representatives may attend the opening of bid envelopes.

9.6.5. During opening of envelopes entered to the tender, the chairman or the substitute member of the Procurement Commission shall announce the following information based on documents submitted in the tender bid:

9.6.5.1. About the contents of the envelope (bid, modification, withdrawal, etc.).

9.6.5.2. Name (for a legal entity), surname, first name, patronymic (for an individual) and postal address of each procurement participant whose envelope with the tender bid is opened.

9.6.5.3. Availability of documents required by the procurement documentation.

9.6.5.4. Any other information that the Procurement Commission deems necessary to disclose.

9.6.6. Representatives of procurement participants may be granted the right for information message on essence of tender bid and answers to questions of the Procurement Commission members.

9.6.7. Tender bids that have not been opened and read out as described above may not be further accepted in this procurement under any circumstances.

9.6.8. Following the results of opening bid envelopes, the Procurement Commission shall draw up a relevant protocol, which shall contain information in accordance with Clause 8.8 as well as:

9.6.8.1. Name of the Procurement Commission members present at the opening procedure.

9.6.8.2. List of late tender bids.

9.6.9. Protocol on opening of bid envelopes shall be signed by all Procurement Commission members present at the meeting not later than three business days from the date of opening of bid envelopes.

9.6.10. The customer shall place this protocol into the Unified Information System within three days from signing.

9.7. Bids evaluation and comparison

9.7.1. For bids evaluation and comparison, the Procurement Commission is entitled to involve experts and specialists from customer's subdivisions including, but not limited to, any other persons as it deems necessary. A written expert opinion based on evaluation results shall be submitted to the Procurement Commission to adopt a decision on determining the winning procurement participant. The Procurement Commission shall have the right to disagree with the conclusions and the recommendations contained in the expert opinion, resubmit bids for re-evaluation and re-comparison, invite other experts and specialists, or make an independent decision. The persons involved in the bids evaluation and comparison, inclusive of the members of the Procurement Commission, shall ensure the confidentiality of the evaluation process.

9.7.2. Selection, evaluation and comparison of competitive bids shall be carried out in the following order:

qualification stage;

evaluation stage.

9.7.3. **Qualification stage.** Within the scope of the qualification stage, the following actions shall be performed:

9.7.3.1. Verification of procurement participant for compliance with the customer requirements and verification of their bids for compliance with the procurement documentation for the bids execution; in this case, tender bids are considered as meeting the procurement documentation requirements.

9.7.3.2. Checking the procurement participant, inclusive of its legal capacity, reliability of information and documents submitted for the tender, the absence of the procurement participant in the Register of Unfair Suppliers, the absence of overdue accounts receivable and/or outstanding obligations to the customer under previously concluded contracts (inclusive of the structures affiliated with the procurement participant).

9.7.3.3. Verification of proposed products for compliance with the procurement documentation.

9.7.3.4. Rejection of tender bids, which, in opinion of the Procurement Commission members, do not meet the tender requirements in substance, and taking decision on rejection of procurement participants who submitted such bids in admission to tender participation.

9.7.4. **Evaluation stage.** As part of the evaluation stage, the experts and specialists involved evaluate and compare the bids that were not rejected at the selection stage. The purpose of bids evaluation and comparison is to rank them according to the degree of preference for the customer in order to determine the tender winner.

9.7.4.1. Evaluation is conducted in strict compliance with the criteria and procedures specified in the procurement documentation.

9.7.4.2. Procurement documentation shall include both the criteria for bids evaluation and comparison and their weights, as well as the manner in which bids are evaluated and compared against those criteria.

9.7.5. Selection and evaluation stages can be combined (conducted simultaneously).

9.7.6. If necessary, during consideration of tender bids the Procurement Commission shall have the right to request provisions clarifications and providing missing documents (if necessary) from procurement participants. Nevertheless, requests or requirements for submit the missing documents not stipulated by the procurement documentation, and also are aimed at changing the existing bids, inclusive of changes in the commercial conditions (price, currencies, delivery terms and conditions, delivery or payment schedule and other commercial terms) or technical specifications of the bid (the list of proposed goods, their specifications, and other technical conditions), shall not be permitted. Requests to change or submit a missing bid security are also not permitted.

9.7.7. If in the course of selection, evaluation and comparison of tender bids, it is necessary for the Procurement Commission to extend terms of selection and/or evaluation stage indicated as dates of procurement participants bids consideration and summing up of procurement results in the procurement notice, the customer shall, within one business day from the date of adopting the decision by the Procurement Commission on extension of selection and/or evaluation stage term, place the notice on extension of respective term in the UIS.

9.8. Tender winner definition

9.8.1. The tender winner is the procurement participant who has offered the best combination of the contract performance terms and conditions and whose bid has been awarded the highest number of points based on the results of bids evaluation and comparison. Decision on winner determination is made by the Procurement Commission on the basis of bids ranking.

9.8.2. Where several bids contain equivalent combinations of contract performance conditions, a smaller number shall be assigned to the bid that has been received before the other bids containing such conditions.

9.8.3. The final protocol shall be drawn up based on the procurement results Commission meeting where the tender winner is determined. It specifies the information in accordance with Clause 8.8 well as the nominal composition of the Procurement Commission members present at the meeting.

9.8.4. The protocol shall be signed by the members of the Procurement Commission who are present at the meeting on the day of the tender summing-up and shall be approved (signed) by one of the customer heads in compliance with its internal procedures. The customer shall upload this report into the Unified Information System within three days from the approval (signing) date.

9.9. Specific features of the tender in electronic form

9.9.1. The tender in electronic form is held in the order of an open tender taking into account the provisions of Clause 6.8.

9.9.2. When the tender is conducted electronically, the procedure of opening envelopes with bids is not conducted.

9.9.3. Information on received bids is stated in the final protocol.

9.9.4. The procedure for holding a tender in electronic form, as defined in the procurement documentation, shall take into account the regulations of the electronic platform operator, where such tender is held.

10. Auction procedure

10.1. General procedure for holding the open auction and the auction in electronic form (hereinafter referred to as the "electronic auction")

10.1.1. In order to procure products through an electronic auction, it is necessary to:

10.1.1.1. Develop and place in the UIS a procurement notice, procurement documentation, and draft contract.

10.1.1.2. Where a request for clarification of the procurement documentation provisions is received from a procurement participant, provide the necessary clarifications.

10.1.1.3. If necessary, make changes to the procurement notice and the procurement documentation.

10.1.1.4. Consider auction bids in order to take a decision on admission or refusal in admission of the procurement participant to the auction.

10.1.1.5. Hold an auction on the ETA.

10.1.1.6. Place in the UIS the protocols drawn up based on the procurement results Commission meetings.

10.1.1.7. Conclude a contract based on the procurement results.

10.2. Procurement notice

10.2.1. The customer shall place a procurement notice in the UIS at least fifteen days before the deadline for bids submission.

10.2.2. The procurement notice shall contain the information in accordance with Clause 8.6 as well as the period of auction cancellation.

10.3. Procurement documentation

10.3.1. The procurement documentation shall contain the information in accordance with Clause 8.7 as well as:

10.3.1.1. Requirements for the terms and/or the volume of the guarantee for the quality of goods, work, services, to the goods maintenance, costs on the goods operation (if necessary).

10.3.1.2. Information about the currency used for contract value and settlements with suppliers.

10.3.1.3. Procedure for applying the official exchange rate of foreign currency to the Russian ruble established by the Bank of Russia and used for payment of the concluded contract, if foreign currency is used for contract value.

10.3.1.4. Information about the customer's ability to increase the quantity of the supplied goods by contract concluding (if necessary).

10.3.1.5. Information about the customer's ability to change the established by the contract quantity of the goods, volume of work, services and interest of such a change (if necessary).

10.3.1.6. Procedure and time limit for withdrawal of auction bids, procedure for introduction of amendments to such bids.

10.3.1.7. Auction procedure, including the "auction step".

10.3.1.8. Bid validity period (if necessary).

10.3.1.9. Validity period of bid security (if necessary).

10.3.1.10. Term of contract signing by the winner, other procurement participants (if necessary).

10.3.1.11. Dates and time of beginning and end of auction bids reception.

10.3.1.12. Date and time of the auction.

10.3.1.13. Consequences of auction invalidation.

10.3.1.14. Other information and requirements depending on the procurement subject.

10.3.2. The draft contract to be concluded as a procurement result, which is an integral part of the procurement notice and the procurement documentation, shall be attached to the procurement notice and the procurement documentation (in the case of multi-lot auctions, a single draft contract may be attached to the procurement documentation, containing the general terms and conditions for the lots and special conditions for each lot).

10.3.3. Procedure for sending requests for procurement documentation clarification is defined in Clauses 8.7.5-8.7.7. The request for procurement documentation clarification is submitted by the procurement participant to the customer through the ETP operator, where such an auction is held.

10.4. Auction bid requirements

10.4.1. To participate in the electronic auction, a participant shall prepare a bid in full compliance with the procurement documentation.

10.4.2. A bid for auction participation may contain information specified in Clause 8.5 of this Provision, including a requirement for provide any other documents or copies of documents the list of which is determined by the procurement documentation, confirming compliance of the bid submitted by the procurement participant with the requirements established in the procurement documentation.

10.4.3. The bid is submitted to the ETP specified in the procurement notice, in accordance with the ETP operator regulations.

10.5. Auction bid security

The method of bid security shall be established taking into account the ETP operator regulations, where such an auction is held.

10.6. Procedure for auction bids reception

10.6.1. From the day of the procurement notice placement in the Unified Energy System until the deadline for auction bids submission, established in the procurement notice, the ETP operator shall receive auction bids.

10.6.2. To submit an auction bid, the participant shall be accredited to the ETP in accordance with the ETP operator regulations.

10.6.3. If the customer extends the auction bid submission period, the participant that has submitted a bid shall be entitled to make any of the following decisions:

10.6.3.1. Withdraw the submitted bid.

10.6.3.2. Not to withdraw the bid and extend its term and the security term by the relevant period of time, and change it (on request).

10.6.3.3. Not to withdraw the bid and do not change its validity, in such case, the bid expires on the initial expiration date.

10.7. Consideration of auction bids

10.7.1. When considering auction bids, the following actions shall be carried out:

10.7.1.1. Verification of procurement participant for compliance with the customer requirements and verification of their bids for compliance with the procurement documentation for the bids execution; in this case, auction bids are considered as meeting the procurement documentation requirements.

10.7.1.2. Checking the procurement participant, inclusive of its legal capacity, reliability of information and documents submitted for the auction, the absence of the procurement participant in the Register of Unfair Suppliers, the absence of overdue accounts receivable and/or outstanding obligations to the customer under previously concluded contracts (inclusive of the structures affiliated with the procurement participant).

10.7.1.3. Verification of proposed products for compliance with the procurement documentation.

10.7.1.4. Upon results of consideration of auction participation bids, the Procurement Commission shall take decision on recognition of procurement participant as an auction participant or on refusal in recognition of procurement participant as an auction participant.

10.7.2. If necessary, during consideration of the auction participation bids, the Procurement Commission shall have the right to request from the procurement participants to explain information contained in the auction bids. Procurement commission requirements aimed at change of the auction bid content, change or provision of missing bid security as well as clarifications of the procurement participant changing the proposal essence contained in the auction bid submitted by such participant shall not be allowed.

10.7.3. Upon results of bids consideration, minutes of auction bids review shall be drawn up, composition of which shall comply with Clause 8.8 and contain nominal composition of members of Procurement Commission present at the meeting.

10.7.4. The protocol shall be signed by the members of the Procurement Commission who are present at the meeting on the closing date of auction bids and shall be approved by one of the customer heads in compliance with its internal procedures.

10.7.5. The customer shall place this protocol in the Unified Information System within three days from the date of approval.

10.8. Holding an electronic auction, determining the procurement winner

10.8.1. The electronic auction is held on the ETP on the day specified in the procurement notice. The auction start time is set by the electronic platform operator in accordance with the time of the hour zone where the customer is located.

10.8.2. The electronic auction shall be conducted by reducing the initial (maximum) contract value specified in the procurement notice in the manner set out in Clause 10.8.6.

10.8.3. If the procurement documentation specifies the total price of units of goods, work and services, such an auction shall be conducted by reducing the total price of units of goods, work and services.

10.8.4. The value of reduction of the initial (maximum) contract value (hereinafter referred to as the "auction step") is from 0.5% to 5% of the initial (maximum) contract value.

10.8.5. When conducting an electronic auction, its participants submit proposals for the contract value, providing for the reduction of the current minimum bid on the contract value by an amount within the "auction step".

10.8.6. When conducting an electronic auction, procurement participants submit bids for the contract value, taking into account the following requirements:

a) a procurement participant in such an auction shall not be entitled to submit an offer for the contract value equal to or higher than the contract value previously submitted by that procurement participant, or an offer for the contract value equal to zero;

б) a procurement participant of such an auction may not submit an offer for the contract value that is lower than the current minimum offer for the contract value reduced within the "auction step";

в) a procurement participant of such an auction may not submit an offer for the contract value that is lower than the current minimum bid for the contract value, if submitted by such procurement participant of the electronic auction.

10.8.7. From the beginning of the electronic auction on the ETP until the end (expiry) of the term for bid submission on the contract value, all bids on the contract value and the time of their receipt, as well as the time remaining until the end (expiry) of the term for bid submission on the contract value in accordance with the regulations of the electronic platform operator shall be specified in a mandatory manner.

10.8.8. When conducting an electronic auction, the time of receiving bids from the auction participants on the contract value shall be established in accordance with the regulations of the electronic platform operator. If no offer for a lower contract value is received within the specified period of time, such an auction shall be finished automatically, by means of software and technical means ensuring its execution.

10.8.9. During the electronic auction, the electronic platform operator is obliged to reject bids for the contract value which do not meet the requirements provided by Clause 10.8.6.

10.8.10. The electronic platform operator shall not be allowed to reject contract value proposals for the reasons not stipulated in Clause 10.8.6.

10.8.11. The electronic auction winner shall be deemed to be the person whose bid meets the procurement documentation and who has offered the lowest contract value by reducing the initial (maximum) contract value (or the total price of the units of goods, work and services).

10.8.12. The electronic auction protocol shall be placed on the ETP by its operator in accordance with the regulations of the electronic platform operator.

10.8.13. Following the results of the electronic auction, the Procurement Commission shall draw up a protocol of summarizing the results of the electronic auction in accordance with Clause 8.8.

10.8.14. The protocol shall be signed by the members of the Procurement Commission who are present at the meeting on the day of the meeting and shall be approved by one of the customer heads in compliance with its internal procedures.

10.8.15. The customer shall place this protocol in the Unified Information System within three days from signing.

10.8.16. The customer and the winner of the open auction shall sign the contract in term specified in the procurement documentation. In case the winner of the open auction evades to sign the contract, the customer shall retain the security of the auction participation bid submitted by such participant.

10.8.17. In case of auction winner evasion from contract conclusion, the Procurement Commission shall be entitled to take decision on contract conclusion with participant that made penultimate proposal on contract value on terms and conditions of draft contract attached to procurement documentation and on contract value proposed by such participant as a result of

auction, such decision shall be executed by relevant minutes of the Procurement Commission meeting. A participant may not refuse to conclude a contract.

10.8.18. In case of avoidance of the participant who made the penultimate offer of the contract value, the customer is entitled to apply the Clause 7.7.7.

10.9. Specific features of holding a closed auction

10.9.1. A closed auction shall be held subject to the provisions of Clause 6.7.

10.9.2. The customer shall send invitations to participate in a closed auction, which meet the requirements of RI-GD-148X, in accordance with the formed list of persons, within the deadlines set for placing the procurement notice in the UIS.

10.9.3. A closed auction is held in the following order:

10.9.3.1. The Purchasing Commission shall register the auction participants or their representatives immediately before the beginning of a closed auction. In case of a closed auction for several lots, before the beginning of each lot, the Procurement Commission shall register the auction participants who have submitted bids in respect of such a lot and came to the auction or their representatives. When registering, participants of a closed auction or their representatives are issued numbered cards (hereinafter referred to as the "cards").

10.9.3.2. Closed auction begins with the auctioneer announcement of the closed auction (lot) beginning, lot number (in case of a closed auction for several lots), contract subject, and initial (maximum) contract (lot) price.

10.9.3.3. The auctioneer invites procurement participants to submit their bids for the contract value.

10.9.3.4. After the auctioneer announces the initial (maximum) contract value (lot price) and the contract value reduced in accordance with the "auction step", the procurement participant raises the cards if they agree to conclude a contract at the announced price.

10.9.3.5. The auctioneer announces the card number of the procurement participant who was the first to raise the card after the auctioneer announces the initial (maximum) contract value (lot price) and the contract value reduced in accordance with the "auction step", as well as the new contract value reduced in accordance with the "auction step" and the auction step, according to which the price is reduced.

10.9.3.6. The auction is considered to be completed if after the triple announcement of the contract value by the auctioneer, no procurement participant raised their card. In this case, the auctioneer announces the end of the auction (lot), the last and penultimate offer on the contract value, the card number and the name of the auction winner and the procurement participant who made the penultimate offer on the contract value.

10.9.3.7. During the auction procedure, the Procurement Commission independently or at the request of the procurement participant may decide on suspension of auction (lot) and announcement of a short break.

10.9.3.8. The duration of a short break in trading on a lot shall be at least 10 minutes, but not more than 20 minutes.

10.9.3.9. Break in bidding for each lot can be announced by the Procurement Commission not more than twice.

10.9.3.10. During the whole bidding procedure (including break), procurement participants are prohibited to enter into negotiations with each other, the Procurement Commission, the auctioneer and are allowed to leave the auction venue only one by one.

10.9.3.11. Following the auction results, the Procurement Commission shall draw up a protocol on the closed auction results. It specifies the information in accordance with Clause 8.8 well as the nominal composition of the Procurement Commission members present at the meeting. The protocol shall be signed by the members of the Procurement Commission who

are present at the meeting on the auction day and shall be approved by one of the customer heads in compliance with its internal procedures.

11. Procedure for request for proposals

11.1. General procedure for making the request for proposals in electronic form

11.1.1. The procedure for conducting the request for proposals in electronic form is defined in this Section, as well as in the regulations of the electronic platform operator where such request for proposals is conducted.

11.1.2. Procure products by conducting a request for proposals in electronic form is necessary to:

11.1.2.1. Develop and place in the UIS a procurement notice, procurement documentation in electronic form, and draft contract.

11.1.2.2. Where a request for clarification of the procurement documentation provisions is received from a participant in electronic form, provide the necessary clarification.

11.1.2.3. If necessary, make changes to the procurement notice, to the procurement documentation in electronic form.

11.1.2.4. Review, evaluate and compare requests for proposals in electronic form.

11.1.2.5. Place in the UIS the protocol drawn up following the request for proposals in electronic form.

11.1.2.6. Conclude a contract based on the procurement results.

11.2. Procurement notice

11.2.1. When conducting the request for proposals in electronic form, the customer shall place the procurement notice, procurement documentation and draft contract in the UIS at least seven business days before the deadline for submission of requests for proposals.

11.2.2. The procurement notice shall contain the information in accordance with Clause 8.6.

11.3. Procurement documentation

11.3.1. The procurement documentation shall contain the information in accordance with Clause 8.7 as well as:

11.3.1.1. Requirements for the terms and/or the volume of the guarantee for the quality of goods, work, services, to the goods maintenance, costs on the goods operation (if necessary).

11.3.1.2. Information about the currency used for contract value and settlements with suppliers.

11.3.1.3. Procedure for applying the official exchange rate of foreign currency to the Russian ruble established by the Bank of Russia and used for payment of the concluded contract, if foreign currency is used for contract value.

11.3.1.4. Information about the customer's ability to increase the quantity of the supplied goods by contract concluding (if necessary).

11.3.1.5. Information about the customer's ability to change the established by the contract quantity of the goods, volume of work, services and interest of such a change (if necessary).

11.3.1.6. Start and finish dates and time to receive requests for proposals.

11.3.1.7. Procedure and time frame for withdrawal of requests for proposals and the procedure for amending such requests.

11.3.1.8. Bid validity period (if necessary).

11.3.1.9. Validity period of bid security (if necessary).

11.3.1.10. Term of contract signing by the winner, other procurement participants (if necessary).

11.3.1.11. Effects of recognition of the request for proposals as invalid.

11.3.1.12. Other information and requirements depending on the procurement subject.

11.3.2. The draft contract to be concluded as a procurement result, which is an integral part of the procurement notice and the procurement documentation, shall be attached to the procurement notice and the procurement documentation (in the case of multi-lot request for proposals, a single draft contract may be attached to the procurement documentation, containing the general terms and conditions for the lots and special conditions for each lot).

11.3.3. The procedure for issuing a request for clarification of the procurement documentation provisions is set out in Clauses 8.7.5-8.7.7.

11.4. Requirements for participation in the request for proposals

11.4.1. In order to participate in the request for proposals, a participant shall prepare a bid that is in full compliance with the procurement documentation.

11.4.2. The request for proposals may contain information similar to that specified in Clause 8.5 including a requirement for provide any other documents or copies of documents the list of which is determined by the procurement documentation, confirming compliance of the bid submitted by the procurement participant with the requirements set out in the procurement documentation.

11.5. Procedure for submitting bids for participation in the request for proposals in electronic form

The procedure for submitting a bid for participation in the request for proposals in electronic form is determined by the electronic platform operator regulations where the request for proposals in electronic form is made.

11.6. Review, evaluation and comparison of requests for proposals

11.6.1. Consideration, bids evaluation and comparison for participation in the request for proposals shall be carried out consistently, taking into account the requirements of Clause 9.7.

11.6.2. The Procurement Commission shall review the bids submitted for participation in the request for proposals in electronic form for their compliance with the procurement documentation.

11.6.3. Bids evaluation and comparison shall be carried out by the Procurement Commission strictly in accordance with the procedure for bids evaluation and comparison specified in procurement documentation.

11.7. Defining the winner of the request for proposals

11.7.1. The procurement winner shall be deemed to be the procurement participant who offered the best combination of terms and conditions of contract performance and whose bid is awarded the highest number of points based on the results of bids evaluation and comparison. Decision on the winner determination is made by the procurement commission on the basis of bids ranking.

11.7.2. Where several requests for participation in the request for proposals in electronic form contain the same contract performance conditions, a lower order number is given to the request for participation that was received earlier than other requests containing the same conditions.

11.7.3. Upon procurement results Commission meeting, at which determination of request for proposals winner in electronic form is performed, minutes of request for proposals summary shall be executed in accordance with Clause 8.8.

11.7.4. The customer shall place this protocol into the Unified Information System within three days from signing.

12. Procedure for request of quotations

12.1. General procedure for making the request for quotations in electronic form

12.1.1. The procedure for conducting a quote request in electronic form is determined by this Section, as well as by the regulations of the electronic platform operator on which such a quote request is conducted.

12.1.2. In order to procurement products by conducting a request for quotations in electronic form is necessary to:

12.1.2.1. Develop and place in the UIS a procurement notice and a draft contract.

12.1.2.2. Modify the procurement notice, if necessary.

12.1.2.3. Consider and evaluate request for quotations.

12.1.2.4. To place in the UIS the protocol drawn up following the request for quotations in electronic form.

12.1.2.5. Conclude a contract based on the procurement results.

12.2. Procurement notice

12.2.1. When conducting a request for quotations, the customer shall place the procurement notice and the draft contract in the Unified Information System at least five business days before the deadline for submitting bids for participation in the request for quotations.

12.2.2. The procurement notice shall contain the information in accordance with Clause 8.6 as well as the following information:

12.2.2.1. Requirements for the terms and/or the volume of the guarantee for the quality of goods, work, services, to the goods maintenance, costs on the goods operation.

12.2.2.2. Information about the currency used for forming the contract value and settlements with suppliers.

12.2.2.3. Procedure for applying the official exchange rate of foreign currency to the Russian ruble established by the Bank of Russia and used for payment of the concluded contract, if foreign currency is used for contract value.

12.2.2.4. Information about the customer's ability to increase the quantity of the supplied goods by contract concluding (if necessary).

12.2.2.5. Information about the customer's ability to change the established by the contract quantity of the goods, volume of work, services and interest of such a change (if necessary).

12.2.2.6. Start and finish dates and time to receive requests for quotations.

12.2.2.7. Dates and times of beginning and end of receipt of requests for participation in the quote request.

12.2.2.8. Procedure for making changes to such bids.

12.2.2.9. Bid validity period (if necessary).

12.2.2.10. Validity period of bid security (if necessary).

12.2.2.11. Term of contract signing by the winner, other procurement participants (if necessary).

12.2.2.12. Effects of recognition of the request for quotations as invalid

12.2.2.13. Other information and requirements depending on the procurement subject.

12.3. Requirements for the composition and content of the participation bid in the request for quotations in electronic form (hereinafter referred to as the "request for quotations")

12.3.1. In order to participate in the request for quotations in electronic form, a participant shall prepare a bid for participation in the request for quotations in full compliance with the procurement notice.

12.3.2. The bid form is set out in Appendix No. 2.

12.3.3. The bid shall contain:

12.3.3.1. For legal entity, sole proprietor, individual:

a) a completed request for quotations form as required by the procurement notice;
б) questionnaire of the procurement participant in the form established in the procurement notice;

в) documents confirming the procurement participant right to deliver the goods (not being their manufacturer), and the provision of corporate guarantees of the goods manufacturer;

г) data on functional characteristics (consumer properties) and qualitative characteristics of goods, work and services. In cases set forth in the procurement documentation, copies of documents certifying conformance of goods, work and services to the requirements stipulated by legislation of the Russian Federation provided that requirements are imposed on such goods, work and services in accordance with legislation of the Russian Federation;

д) consent of the procurement participant to perform the terms and conditions of the contract specified in the procurement notice;

е) contract value, including the products price with or without information on the expenses included in it (transportation costs, insurance costs, payment of customs duties, taxes and other mandatory payments);

ж) other documents or copies of documents the list of which is determined by the procurement notice, confirming compliance of the quotation with the requirements established in the procurement notice.

12.3.3.2. For a collective procurement participant:

a) document confirming association of persons acting on the side of one procurement participant (collective participant) and right of a particular procurement participant to participate in the procurement on behalf of members of the collective participant (original or notarized copy);

б) documents and information in accordance with Clause 12.3.3.1, in this case, the questionnaire of the procurement participant required in accordance with the sequence б) 12.3.3.1 is provided from each member of the collective participant.

12.3.4. Other quotation bid requirements are set out in the procurement documentation depending on the procurement subject matter.

12.3.5. The procedure for submitting a bid for participation in the request for quotations in electronic form is determined by the electronic platform operator regulations where the request for quotations in electronic form is made.

12.3.6. Consideration and evaluation of quotation bids shall be conducted by the Procurement Commission with regard to their compliance with procurement notice.

12.4. Defining the winner of the request for quotations

12.4.1. The winner of a request for quotations shall be deemed to be the procurement participant whose bid meets the requirements set forth in the procurement notice and contains the lowest contract value.

12.4.2. When the lowest contract value is offered by several procurement participants, the winner of the request for quotations in electronic form shall be deemed to be the procurement participant whose request was received earlier than other bids in which the same price is offered.

12.4.3. Upon results of the Procurement Commission meeting at which determination of request for quotations winner in electronic form is performed, minutes of summarizing of request for quotations in electronic form shall be executed in accordance with Clause 8.8.

12.4.4. Protocol shall be signed by all Procurement Commission members present at the meeting on the day of summing up of request for quotations in electronic form.

12.4.5. The customer shall place this protocol into the Unified Information System within three days from signing.

13. Procedure for competitive selection and price selection

13.1. General procedure for conducting competitive selection and price selection

13.1.1. In order to procurement of products through competitive selection and price selection it is necessary to:

13.1.1.1. Develop and place in the UIS a procurement notice, procurement documentation, and draft contract.

13.1.1.2. Where a request for clarification of the procurement documentation provisions is received from a procurement participant, provide the necessary clarifications.

13.1.1.3. If necessary, make changes to the procurement notice and the procurement documentation.

13.1.1.4. Review, evaluate and compare requests for procurement participation notice and procurement documentation.

13.1.1.5. Place in the UIS the protocol drawn up based on the results of competitive selection or price selection.

13.1.1.6. Conclude a contract based on the procurement results.

13.2. Procurement notice and documentation

13.2.1. In case of competitive selection or price selection, the customer shall place the procurement notice, procurement documentation and the draft contract in the UIS at least four business days before the deadline for submission of procurement participation bids.

13.2.2. The procurement notice shall contain the information in accordance with Clause 8.6.

13.2.3. The documentation shall contain the information according to Clause 8.7 as well as an indication that the conduct of procurement procedures that are not auctions is not regulated by Articles 447-449 of Part One of the Civil Code of the Russian Federation. This procedures are not a public tender and are not governed by applicable provisions of Articles 1057 – 1061 of Part Two of the Civil Code of the Russian Federation. Thus, the implementation of these procedures does not impose on the customer the appropriate amount of civil liability for the mandatory contract conclusion following such a procedure.

13.2.4. The procedure for issuing a request for clarification of the procurement documentation provisions is set out in Clauses 8.7.5-8.7.7.

13.3. Requirements for competitive selection or price selection participation bids

13.3.1. In order to participate in the competitive selection or price selection, a participant shall prepare a bid that fully complies with the procurement documentation.

13.3.2. The competitive selection or price selection participation bid may contain the information specified in Clause 8.5 including a requirement for provide any other documents or copies of documents, a list of which is specified in the procurement documentation, confirming that the bid submitted by the procurement participant meets the requirements set out in the procurement documentation.

13.3.3. When there is a requirement for provide documents issued to a procurement participant by third parties as part of the competitive selection or price selection participation bid, requirements for the time of issuance of such documents shall be established in such a way as to ensure that the procurement participants can obtain such documents within the stipulated time limits, and to prevent discrimination against the procurement participants.

13.4. Procedure for submitting competitive selection and price selection participation bids

13.4.1. The competitive selection or price selection participation bid is drawn up and confirmed in the corporate system and/or sent in a sealed envelope to the customer's representative specified in the procurement documentation.

13.4.2. The manner of presenting procurement participation bids is set out in the procurement documentation.

13.4.3. The bids submitting procedure in the corporate system is determined by the corporate system regulations.

13.5. Consideration, evaluation and comparison of competitive selection and price selection participation bids

Consideration, evaluation and comparison of competitive selection or price selection participation bids are carried out taking into account the requirements of Clause 11.6.

13.6. Defining the competitive selection and price selection winner

13.6.1. The competitive selection winner shall be deemed to be the procurement participant who offered the best combination of contract performance terms and conditions and whose bid was awarded the highest number of points based on the bids evaluation and comparison results.

13.6.2. The price selection winner is the participant who offered the lowest contract value.

13.6.3. Decision on the winner determination is made by the Procurement Commission on the basis of bids ranking.

13.6.4. Where several competitive selection or price selection participation bids contain the same contract performance conditions, a smaller order number is given to the bid for participation that was received earlier than other bid containing the same conditions.

13.6.5. Based on the procurement results Commission meeting, at which the winner is determined in the competitive selection or price selection, the final protocol is drawn up in accordance with Clause 8.8.

13.6.6. Protocol shall be signed by all Procurement Commission members present at the meeting not later than three business days from the day of summarizing the results of competitive selection and price selection.

13.6.7. The customer shall place this protocol into the Unified Information System within three days from signing.

14. Procurement from a single supplier

14.1. The exhaustive list of cases of procurement from a single supplier is set forth in Clause 7.7.

14.2. In order to purchase products from a single supplier, it is necessary to:

14.2.1. Substantiate the need for the customer to enter into a contract with a sole supplier, formation of the initial (maximum) contract value and selection of a specific supplier

with whom the contract is concluded. The decision to approve the procurement from a single supplier is made by the Procurement Commission.

14.2.2. Sign a contract with a single supplier.

14.3. The customer does not develop procurement notice and documentation from a single supplier, and they are not to be placed in the Unified Information System.

14.4. Decisions taken by the Procurement Commission to approve the procurement from a single supplier are not subject to placement in the UIS.

14.5. The customer offers to conclude a contract to a specific supplier or accepts the proposal to conclude a contract from a specific supplier.

15. Small procurement procedure

15.1. In order to procure products through a small procurement, it is necessary to enter into a contract with the counterparty.

15.2. In the course of such procurement, the customer does not draw up and place in the Unified Information System the procurement notice, procurement documentation, and draft contract.

15.3. In case of a small procurement, the customer is entitled to conduct market analysis to determine the contract value with the counterparty. When analyzing the market, the customer is entitled to use other information received from suppliers on request.

16. Procedure for carrying out the procedure of accreditation selection of ATP suppliers and urgent unscheduled ATP maintenance

16.1. For activities related to provision of air transportation, the customer shall be obliged to procure the required ATP and urgent unscheduled AE maintenance services (hereinafter referred to as the "AE maintenance") only from the supplier, which is included in the list of approved suppliers under this nomenclature.

16.2. Lists of approved suppliers shall be formed by the customer and updated when there is a change in the need for ATP and AE maintenance services.

16.3. In order to form and update the lists of approved suppliers, the customer carries out the procedures of accreditation selection of the ATP and AE maintenance services suppliers (hereinafter referred to as "accreditation selection").

16.4. Accreditation selection is a non-competitive way of purchasing.

16.5. The notice of the accreditation selection procedure shall specify:

information about the nomenclature of the ATP/types of the AE maintenance services;

reason for the accreditation selection (making of a new or updated supplier list);

information about the procedure and terms of bids submission;

information on the procedure for bids consideration and participants selection.

16.6. Notice on the accreditation selection, documentation, which sets out the requirements for the ATP suppliers/AE maintenance service providers, draft framework contract for the supply of the ATP/AE maintenance services are placed in the UIS.

16.7. Accreditation selection participation bids are submitted in the corporate system.

16.8. All participants of the accreditation selection procedure are subject to the same requirements set out in the documentation posted in the UIS.

16.9. Following the results of accreditation selection, minutes of the Procurement Commission shall be drawn up, which shall reflect the list of participants that passed accreditation selection and decisions on admission/rejection of participants in accreditation selection, other information in accordance with Clause 8.8.

16.10. Accreditation selection results are posted in the UIS.

16.11. Within 180 days from the posting of the final protocol in the UIS, a framework agreement for the supply of ATP/AE maintenance services is concluded with the participants who passed the accreditation selection.

16.12. After the conclusion of the framework agreement, the person included in the list of approved suppliers is entitled to send technical and commercial proposals in accordance with the customer's needs, placed in the corporate system (hereinafter referred to as the "Quotation of the ATP/AE Maintenance Services").

16.13. Quotation of the ATP/AE Maintenance Services, as accreditation selection consequence, is not a separate procurement or a separate way of procurement. Quotation of ATP/AE Maintenance Services is conducted in the corporate system in accordance with the regulations of the corporate system to clarify the price and other indicators of the specific nomenclature of ATP/AE Maintenance services.

16.14. Participants who have passed the accreditation selection, submit technical and commercial proposals for certain products in the corporate system after the placement of the customer's request for price clarification, delivery terms and other necessary information on the specific nomenclature of the ATP/AE Maintenance service.

16.15. The order and terms of submission of technical and commercial proposals are defined in the customer's request placed in the corporate system.

16.16. A supply order for necessary products is made with the participant who has offered the best conditions to meet the customer needs.

16.17. Up-to-date lists of suppliers admitted to the Quotation of the ATP/AE Maintenance Services are placed on the customer's website in "Procurement Tenders" Section.

17. Specific features of the procedures for purchasing expensive special equipment

17.1. When purchasing expensive special equipment by competitive means other than bidding, the customer shall, at least fourteen calendar days before the end of the day of receiving of competitive participation bids, put the procurement notice, procurement documentation and draft contract in the UIS.

17.2. In addition to the mandatory requirements for the legal capacity of the participants, specified in Clause 8.3, in the procurement documentation of expensive special equipment by competitive means, the requirement for the absence of legal disputes over the past 3 years (namely: judicial acts evidencing the participant's failure to fulfill its supply obligations, in which the participant acted as a supplier (during case consideration by courts of several instances—the last not cancelled judicial act on case consideration on the merits). A procurement participant shall be deemed to be in compliance with the established requirement if it has been provided with a certificate of absence of court decisions testifying that the procurement participant has not fulfilled its delivery obligations and has been taken not in favour of the procurement participant signed by the head of the procurement participant and sealed.

17.3. The customer is entitled to stipulate in the procurement documentation that in some cases the competitive procedure case in the period from the 12th to the 20th calendar day from the date of posting in the UIS of the protocol drawn up based on the procurement procedure results, but not later than the date of contract conclusion with the winner, provides an irrevocable bank guarantee for the amount of the total contract value. The bank guarantee shall be valid for at least one month after the expiry date of the supply agreement. Grounds for granting a bank guarantee and its conditions, as well as a list of possible guarantor banks and a sample guarantee are specified in the procurement documentation.

17.4. Procurement of expensive special equipment by non-competitive methods provided for by RI-GD-148X is allowed from the suppliers documented the following:

17.4.1. Compliance with the requirements set forth in Clause 17.2.

17.4.2. Availability of an irrevocable bank guarantee for the amount of the total contract value corresponding to the requirements of Clause 17.3, in cases when the supplier of the purchased special equipment is not its manufacturer.

17.4.3. Experience in supplying similar special equipment in the Russian aviation industry for at least 3 years, or the status of the manufacturer of the purchased special equipment, or confirmation of the equipment uniqueness.

The procurement participant shall be deemed to comply with the established requirement if they are provided with duly certified copies of documents certifying the fulfillment of obligations for the supply of similar special equipment in the aviation industry of Russia (certificates of acceptance, letters of recommendation, etc.), or a letter confirming the status of the procurement participant-manufacturer of special equipment, or a letter confirming the uniqueness of this equipment, signed by the head of the procurement participant and sealed.

18. Specific features of aircraft leasing services procurement

18.1. When purchasing aircraft leasing services (hereinafter referred to as the "aircraft leasing services"), the customer shall be guided by the requirements of RI-GD-148X taking into account the specific features established by this Section.

18.2. Procurement of aircraft leasing services may be carried out both by competitive methods provided for by RI-GD-148X, and non-competitive method on the basis of Clause 7.7.5. At the same time, competitive methods of procurement are a priority.

18.3. Procurements of aircraft leasing services with limited participation are made on the basis of the results of the PQS conducted in accordance with the requirements of Clause 6.6.

18.4. If the customer has made a decision to conduct the procurement of aircraft leasing services by way of competitive limited participation selection, the customer is entitled to provide the following in the procurement documentation:

18.4.1. Conclusion of a single (general, one consolidated) contract with the same winner for several lots (in case of multi-lot procurement procedure).

18.4.2. Change of the supplier (lessor) during the term of the aircraft leasing agreement for reasons beyond the control of the customer. In this case, the procurement documentation shall indicate the justification for such change. Repeated/separate procurement procedure in case of change of supplier is not performed (provided that the material terms and conditions of the contract specified in the procurement notice, procurement documentation, and draft contract are preserved).

18.4.3. Reimbursement of the costs incurred by the procurement participants related to the preparation of the procurement participation bids when the procurement participants submit claims for such reimbursement.

18.4.4. Possibility to sign additional documentation within the framework of conclusion of the lease agreement without attaching respective draft documents at the stage of procurement procedure as part of procurement documentation, but with placement of the list and description of such documents in the procurement documentation.

18.4.5. Possibility to change the draft contract on aircraft leasing at the initiative of the customer and/or procurement participant after the completion of the competitive procurement procedure with preservation of the essential conditions specified in the procurement notice, procurement documentation, and draft contract.

19. Specific features of purchasing services of financial and credit organizations.

19.1. At procurement of services of the financial and credit organizations the customer is guided by requirements RI-GD-148X taking into account the features established by the present Section.

19.2. The customer is entitled to apply the procurement procedure from a single supplier in attracting services of financial and credit organizations on the basis of Clause 7.7.5.

19.3. Procurement of services of financial and credit organizations without a fixed volume of purchased services is carried out through the conclusion of a framework agreement in compliance with the requirements of Clause 8.14.18.

19.4. Procurement of e-banking service of account opening and maintenance is similar to procurement of account opening and maintenance service.

19.5. The customer is entitled not to place in the UIS the data and information about the procurement of services of financial and credit organizations (including in the procurement plan, register of contracts), directly specified in Clause 2, Part 2, 15 Article 4 of Federal Law No. 223-FZ.

19.6. When purchasing services to ensure acceptance of payment/credit cards and processing of accepted payments from international payment systems (including in the person of affiliated and/or subsidiary companies of international payment systems) and/or from organizations-members of international payment systems, it is allowed to change/addition the provider of services under the contract unilaterally for reasons beyond the customer control, during the contract term without performance of procurement procedures if condition on change/addition of supplier without consent of PJSC "Aeroflot" is stipulated in the contract concluded following the results of procurement procedure.

20. Conducting competitive procurements among small and medium-sized businesses only

20.1. Competitive procurement among small and medium-sized businesses only (hereinafter referred to as the "SMB") is carried out in accordance with RI-GD-148X, taking into account the requirements stipulated by Federal Law No. 223-FZ, Decree No. 1352 of the Government of the Russian Federation dated December 11, 2014 "On the Specific Features of Participation of Small and Medium-Sized Businesses in the Procurement of Goods, Work and Services by Certain Types of Legal Entities".

20.2. Competitive procurements from the SMB are carried out according to the customer procurement plan posted in the UIS.

20.3. The main criterion for attributing the tender to procurements among SMBs is the products inclusion in the current "List of Goods, Work and Services Purchased from Small and Medium Businesses" (hereinafter referred to as the "List") of the customer, placed in the Unified Information System. In this case:

a) if the initial (maximum) contract value (lot price) for the supply of products of services does not exceed two hundred million rubles and the said products are included in the List, the customer is obliged to procurement such products only from the SMB;

б) If the initial (maximum) contract value (lot price) for the supply of products exceeds two hundred million rubles, but does not exceed four hundred million rubles, and the said products are included in the List, the customer is entitled to procurement such products from the SMB.

20.4. When purchasing only from the SMB, the customer is entitled, after the expiration of the bids acceptance period, to make a procurement in the manner prescribed by RI-GD-148X, without compliance with the rules established by this Section, in cases where:

a) small and medium business entities have not applied for participation in such procurement;

б) bids from all SMB participants have been withdrawn or do not meet the requirements set out in the procurement documentation;

в) a bid submitted by the sole procurement participant, which is an SMB, does not comply with the requirements set out in the procurement documentation;

г) in accordance with the procedure established by RI-GD-148X, the customer decides that the contract on the procurement results is not concluded.

20.5. Competitive procurement with the SMB participation is carried out by means of a tender in electronic form, an auction in electronic form, request for quotations in electronic form or request for proposals in electronic form.

20.6. Placement of the notice on competitive procurement with the SMB participation in the UIS is carried out within the terms stipulated by Federal Law No. 223-FZ.

20.7. In procurement involving the SMB, the procurement notice and the procurement documentation indicates that only the SMB may participate in such procurement.

20.8. In a competitive procurement with the SMB participation, security of competitive procurement participation bids (if the requirement for bids security is established by the customer in the procurement notice or procurement documentation) may be provided by procurement participants by means of cash deposit or bank guarantee. The manner of securing a procurement participation bid shall be chosen by the procurement participant.

20.9. In the course of competitive procurement with the SMB participation, funds intended to secure the procurement participation bid shall be deposited by the procurement participant into a special account opened by them with a bank included in the list determined by the Government of the Russian Federation.

20.10. Money deposited in a special bank account as security for competitive procurement participation bids with the SMB participation, is transferred to the customer's account specified in the procurement notice, procurement documentation, in case of evasion, including failure to provide or provision with violation of conditions established by the procurement notice, procurement documentation, before the contract conclusion to the customer to ensure the contract performance (if the procurement notice, procurement documentation establishes a requirement for ensure the contract performance) or the participant refusal to conclude a contract.

20.11. The contract on results of competitive procurement with the SMB participation is concluded with use of the ETP hardware and software and shall be signed by an electronic signature of a person entitled to act on behalf of respectively the participant of such competitive procurement and the customer.

20.12. The contract on results of competitive procurement with SMB is participation concluded on terms and conditions stipulated in the draft contract, competitive procurement documentation, notice on competitive procurement or invitation to participate in such procurement and procurement participation bid of the participant with which the contract is concluded.

20.13. If the contract on the procurement results from the SMB is not concluded, the customer is entitled to cancel the decision on the supplier (contractor) definition taken as a procurement result, and to carry out the procurement in the manner prescribed by RI-GD-148X, without complying with the rules established by this Section.

21. Contract conclusion and execution

21.1. Contracts for the supply of goods, performance of work and provision of services are concluded by the customer based on procurements made in accordance with the procurement plan (if information on such procurements is subject to mandatory inclusion in the procurement plan in accordance with the procedure for the formation of this plan adopted in

accordance with Part 2, Article 4 of Federal Law No. 223-FZ), placed in the UIS (if information on such procurements is subject to placement in the UIS in accordance with Federal Law No. 223-FZ), with the exception of cases where the need for procurement arises as a procurement result process.

21.2. The contract on results of competitive procurement is concluded not earlier than in ten days and not later than in twenty days from the date of placement in the unified information system of the final protocol drawn up on the competitive procurement results. In case of necessity of approving contract conclusion by customer management body in accordance with legislation of the Russian Federation or in case of appeal of actions (omission) of the customer, Procurement Commission, electronic platform operator in antimonopoly authority, the contract shall be concluded not later than in five days from the date of specified approval or from the date of decision of antimonopoly authority on results of appeal of actions (omission) of the customer, Procurement Commission, or electronic platform operator.

21.3. Based on the results of the product procurement by the customer and the winner, a contract is concluded on the basis of the draft contract. When conducting the procurement in a non-competitive manner, the customer is entitled to refuse to enter into a contract at any time, without incurring any liability to the procurement participant, including compensation for any costs, losses associated with its procurement participation, negotiations and so on.

21.4. The contract in written form can be concluded by means of drawing up of one document signed by the parties, and also by means of exchange of letters, telegrams, telexes, telefaxes and other documents, including electronic documents transferred on communication channels, allowing to establish reliably that the document comes from the party under the contract.

21.5. An electronic document transmitted via communication channels is information prepared, sent, received or stored by electronic, magnetic, optical or similar means, including information exchange in electronic form and e-mail.

21.6. Where the procurement documentation establishes a requirement for secure contract performance, the contract may be entered into only after the provision by the procurement participant with which the contract is concluded of contract performance security in the manner, form and in the amount specified in the procurement documentation.

21.7. After determination of the participant with whom the contract is to be concluded in accordance with RI-GD-148X, the customer is entitled to refuse to conclude the contract with such participant within the period of time stipulated for the contract conclusion, if the following facts are established concerning them:

21.7.1. Carrying out of liquidation of the procurement participant-legal entity or the arbitration court decision on recognition of the procurement participant-a legal entity, sole proprietor bankrupt and on opening of competitive proceedings.

21.7.2. Suspension of the participant activity in accordance with the procedure stipulated by the Code of the Russian Federation on Administrative Violations.

21.7.3. Submission by the procurement participant of knowingly false information contained in documents submitted by them.

21.7.4. Finding the procurement participant property under arrest imposed by a court order.

21.7.5. Presence of back taxes, fees, other obligatory payments to the budget system of the Russian Federation from the procurement participant (except the amounts in respect whereof postponing, extension, investment tax credits have been provided in accordance with the applicable provisions of the current legislation of the Russian Federation on taxes and fees, which have been restructured in accordance with the current legislation of the Russian Federation, in respect whereof a court decision on the recognition of the applicant's obligation to pay these sums as performed or deemed to be non-recoverable in accordance with the current

legislation of the Russian Federation on taxes and fees have entered into force) as of the date not earlier than 30 days prior to the date of the participant bid for the procurement procedure.

21.8. Refusal to conclude a contract is possible on the following grounds:

21.8.1. occurrence of force majeure circumstances confirmed by a relevant document and affecting the expediency of concluding and/or executing the agreement;

21.8.2. unforeseen changes in the need for products, including changes in production and other programs, changes in design documentation, changes in the terms of the contract with the head customer, under which the procurement was carried out;

21.8.3. absence of approval of the contract conclusion by the customer management body in accordance with the legislation of the Russian Federation;

21.8.4. absence of financing;

21.8.5. necessity to execute the instructions of the controlling bodies and/or the judicial act which has come into force;

21.8.6. presence of material mistakes made in the preparation of the procurement notice and/or procurement documentation, including draft contract, preventing the contract performance and the customer satisfaction;

21.8.7. change of legislative norms regulating the procedure of contract execution and/or justifying the need for products.

21.9. Information about the refusal to conclude the contract shall be placed in the UIS not later than three days after the decision.

21.10. The customer, in agreement with the contractor, is entitled to change or terminate the contract in case of a significant change in the circumstances from which they proceeded at the contract conclusion, in the manner prescribed by the Civil Code of the Russian Federation.

In case of failure to reach an agreement on changing the terms and conditions of the contract in accordance with substantially changed circumstances or on its termination, the contract may be terminated or changed by the court in the order and on the grounds provided for by the Civil Code of the Russian Federation.

21.11. The customer may unilaterally refuse to fulfill its obligations under the contract on the grounds provided for by the Civil Code of the Russian Federation.

21.12. If the supplier failure to perform or improper contract performance resulted in early contract termination and the customer has entered into a similar contract instead, the customer is entitled to claim damages from the supplier in the form of a difference between the price stipulated in the terminated contract and the price of comparable goods, work or services under the terms and conditions of the contract concluded instead of the terminated one

21.13. If the customer has not entered into a similar contract to replace the terminated contract, but has a current price for comparable goods, work or services with respect to the performance stipulated in the terminated contract, the customer is entitled to claim damages from the supplier in the form of the difference between the price stipulated in the terminated contract and the current price.

21.14. The current price is the price charged at the time of termination of the contract for comparable goods, work or services in the place where the contract was to be performed and, in the absence of the current price in the specified place, the price that was applied in another place and can serve as a reasonable replacement, taking into account transportation and other additional costs.

21.15. If, at the time of contract conclusion or in the course of its performance, it is established that the supplier has provided inaccurate information (including information relating to the subject matter of the contract, authority to conclude the contract, contract compliance with the applicable law, availability of the necessary licenses and permits, its financial condition, or relating to a third party) about its compliance with the requirements specified in the procurement notice and procurement documentation that enabled it to become

the procurement winner, the supplier is obliged to compensate the customer upon their request for damages caused by the inaccuracy of such information or to pay a contractual penalty.

21.16. Contract recognition as null and void shall not preclude the occurrence of consequences stipulated in Clause 21.13.

21.17. In the case mentioned in Clause 21.13, the customer is also entitled to withdraw from the contract in addition to a claim for damages or penalty, unless otherwise provided in the contract, or to demand that the contract be declared invalid by court.

21.18. If the counterparty does not have a license to carry out activities or membership in a self-regulatory organization, which are necessary to fulfill the obligation under the contract, the customer is entitled to withdraw from the contract (contract performance) and claim damages.

21.19. The customer, in agreement with the contractor during the contract execution, is entitled to change not more than 20 percent of all goods provided for in the contract, the volume of provided work, services in case of changes in the need for goods, work, services, for delivery, performance, provision of which the contract is concluded in the amount specified in the procurement documentation, as well as when identifying the need for additional scope of work, services not provided for in the contract, but related to such work, services provided by the contract.

Upon delivery of an additional quantity of such goods, performance of an additional volume of such work, provision of an additional volume of such services, the customer in coordination with the contractor shall be entitled to change the initial contract value in proportion to the quantity of such goods, scope volume of such work, services, and upon introduction of respective amendments to the contract in connection with reduction of the need for delivery of such goods, performance of such work, provision of such services the customer shall mandatorily change the contract value in this manner.

21.20. The winner, other participant, who concluded the contract with the customer (except for the procurement participants, which are public authorities, state and municipal institutions and unitary enterprises), is obliged to inform the customer within the terms established by the contract, about the changes in the information concerning the whole chain of owners, including the beneficiaries (including final ones), and about the composition of executive bodies, with confirmation of the relevant documents.

21.21. During the contract execution, it is not allowed to change the supplier, except for the cases established by RI-GD-148X, and also if the new supplier is the successor of the supplier under such contract as a result of reorganization of the legal entity, provided by the legislation of the Russian Federation, in the form of transformation, merger or joining.

21.22. The agreement may provide for compensation of property losses incurred in the event of circumstances defined in the agreement and not related to the breach of the obligation by the party (losses caused by the inability to perform obligation, claims of third parties or public authorities against the party or third party specified in the agreement, etc.). In this case, the contract shall determine the amount of compensation for such losses or the procedure for determining it.

21.23. If the contract is concluded with an individual, except for an sole proprietor or other private practitioner, the contract may include a condition to reduce the amount to be paid to the individual by the amount of tax and other mandatory payments related to the payment of the contract in connection with the performance of the tax agent obligations by the customer.

21.24. Following the results of the competitive procurement, the customer is entitled to conclude contracts with several participants of such procurement in the order and in cases established in RI-GD-148X.

21.25. For the purpose of distribution of the volume of products provided for in the procurement documentation, depending on the subject of the purchased product or place of delivery, the customer is entitled to conclude several contracts with the procurement winner.

21.26. The possibility to assign the right of claim under the procurement contract concluded by PJSC "Aeroflot" with a small or medium business as a procurement result by the methods specified in RI-GD-148X, according to the provisions of the civil legislation of the Russian Federation, in favor of a financial agent (factoring contract) is allowed under the following conditions:

21.26.1. The factoring contract may be concluded only upon prior written consent of PJSC "Aeroflot".

21.26.2. PJSC "Aeroflot" shall be notified in writing by the small or medium business with which the procurement contract has been concluded, or by the financial agent within three days after conclusion of the factoring contract, about conclusion of the factoring contract with determination of the payable monetary claim, as well as indicating the name of the financial agent to whom the payment is to be made and its bank details. At that, in case of sending of notice on factoring contract conclusion, financial agent shall attach to it the proof that assignment of monetary claim to financial agent really took place (factoring contract or duly certified copy or other appropriate proof). If a financial agent fails to fulfill this obligation, PJSC "Aeroflot" is entitled to make a payment upon this request to a small or medium business with which the procurement contract has been concluded, in order to fulfill its obligation to the latter.

21.26.3. PJSC "Aeroflot", when fulfilling a monetary claim to a financial agent, is entitled to offset its monetary claims arising from the procurement contract with a small or medium business, which were already available at the time when the notice of factoring contract conclusion was received.

21.26.4. Performance of PJSC "Aeroflot" monetary requirement for a financial agent releases PJSC "Aeroflot" from the relevant obligation to the subject of small or medium business with which the procurement contract has been concluded.

22. Rights and obligations

22.1. The procurement participant is entitled to appeal in court against actions (omission) of the customer in the products procurement.

22.2. The procurement participant is entitled to appeal to the antimonopoly authority in the manner prescribed by Article 18.1, Federal Law No. 135-FZ dated 26 July 2006 "On Protection of Competition", taking into account the specific features established by Part 10, Article 3 of Federal Law No. 223-FZ, the actions (omission) by the customer, Procurement Commission, electronic platform operator in the products procurement, if such actions (omission) violate the rights and legitimate interests of the procurement participant in the following cases:

22.2.1. Procurement performance by the customer in violation of the requirements of Federal Law No. 223-FZ and/or the procedure for preparation and/or performance of the procurement contained in the approved and posted in the Unified Information System on procurement of such customer.

22.2.2. Violations by the electronic platform operator when purchasing products, requirements established by Federal Law No. 223-FZ.

22.2.3. Failure to place in the UIS of RI-GD-148X, amendments made to RI-GD-148X, information on the procurement, information and documents on contracts concluded by the customer as a procurement result, as well as other information subject to placement in the UIS in accordance with Federal Law No. 223-FZ, or violation of the terms of such placement.

22.2.4. Submissions of documents to procurement participant that are not provided for in the procurement documentation.

22.2.5. Procurement of products by customers in the absence of approved and placed in the UIS RI-GD-148X and without the application of the provisions of Federal Law No. 44FZ dated April 5, 2013 "On the Contractual System for the Procurement of Goods, Work and Services to Meet State and Municipal Needs".-

22.2.6. Failure to include in the UIS or to include inaccurate information on the annual volume of procurements that customers are obliged to make from small and medium-sized businesses.

22.3. If the appealed actions (omission) are performed by the customer, Procurement Commission, or electronic platform operator after the deadline set in procurement documentation for submission of procurement participation bids, the appeal of such actions (omission) may be performed only by the procurement participant who submitted a procurement participation bid.

Acting Deputy Director-General for Legal
and Property Issues

A.V. Melyokhin

Prepared by S.L. Arkhipova
Tel. 42426

Form of Information Presentation by the Procurement Participant

Counterparty Information

No.	Counterparty Name (INN (Taxpayer Identification Number), type of activity)						Contract (details, item, price, expiration date and other material terms)					No.	Information on the chain of owners of the counterparty, including beneficiaries (including final ones)					
	INN (Taxpayer Identification Number)	OGRN (Primary State Registration Number)	Counterparty Name	OKVED (Russian Classification of Economic Activities) Code	Full name of the head	Authority and identity card number of the head	Number and date	Subject of the contract	Price (mln rubles)	Validity	Other material conditions		INN (Taxpayer Identification Number)	OGRN (Primary State Registration Number)	Name/full name	Location address/registration address	Identity card series and number (for an individual)	Head/member/shareholder/beneficiary/data on the executive body
1											1.1							
											1.1.1							
											1.1.2							
											1.1.3							
											1.1.3.1							
											1.1.3.2							
											...							
											1.2							
											1.2.1							
											...							

Position, surname, initials of the counterparty head _____
Seal _____ Signature _____ /date/

Note.

The table provides detailed information on the counterparty chain of owners (founders/shareholders; in respect of founders/shareholders that are legal entities, data on their founders, etc.), including final beneficiaries:

- 1.1, 1.2—counterparty owners under the contract (first level owners);
- 1.1.2, 1.2.1, 1.2.2, etc.—organization owners 1.1 (second level owners) and then on a similar scheme to the final beneficiary (1.1.3.1)

Appendix 2
to Clause 12.3.2

Request for quotations form in electronic form

On the procurement participant letterhead

Ref No., data

Attention of the Procurement Commission _____

PROCUREMENT No. _____

BID

Having studied the notice on making the request for quotations in electronic form for the right to conclude an agreement on _____, _____ (full name (for legal entity)/name and surname (for individual) of the procurement participant), represented by _____ (position, name and surname), acting on the basis of _____, agrees to participate in the request for quotations in electronic form on the conditions set out in the notice on conducting the request for quotations in electronic form.

We offer to supply products that are the subject of the request for quotations, in full compliance with the requirements of the notice of the request for quotations on the terms and conditions presented in this bid, including offering the following:

1. Deliver (execute/provide) _____ under price of contract _____ (amount in figures and words), including VAT _____ amount in figures and words) rubles including all expenses related to delivery of goods/performance of work/rendering of services, including expenses for payment of taxes, duties and other mandatory payments which the supplier (contractor) is obliged to pay in connection with performance of obligations under the Contract in accordance with the legislation of the Russian Federation.

2. Characteristics of the products supplied:

(characteristics shall be described in such a way that it is possible to determine whether the proposed products meet the requirements set out in Appendix ____).

If _____ (name (for legal entity)/name (for individual) of the procurement participant) is recognized as the winner of the request for quotations in electronic form, we undertake to conclude a contract in accordance with the requirements of the notice on the request for quotations in electronic form and the terms and conditions proposed in this bid, within the term specified in the notice on the request for quotations in electronic form.

The validity period of this request for quotations is sixty (60) days.

Appendices to the request for quotations:

1. Procurement participant questionnaire on ___ pages.
2. (document name) on ___ pages.
3. (document name) on ___ pages.

Procurement participant head: _____ /initials, surname/
(or authorized representative) (signature)

Appendix 3
to Clause 1.5

List of interdependent organizations

Item No.	Name, INN (Taxpayer Identification Number)	Justification for listing in accordance with the Tax Code of the Russian Federation
1	Joint Stock Company "Sheremetyevo Security", 7714122960	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
2	Joint Stock Company "Sherotel", 7712014856	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
3	Closed Joint Stock Company "Aeromar", 7712045131	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
4	Private Professional Educational Institution "Aeroflot Aviation School", 7712050519	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
5	"Aeroflot-Finance" Limited Liability Company, 7707717363	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
6	"A-Technix" Limited Liability Company, 7729485719	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
7	Joint Stock Company "Aeromar DV", 2502040579	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
8	"Aeromar-Ufa" Limited Liability Company, 0245955520	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
9	"Aeromar-Krasnodar" Limited Liability Company, 2312270648	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
10	"Pobeda Airlines" Limited Liability Company, 9705001313	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
11	Joint Stock Company "Rossiya Airlines", 7810814522	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
12	Joint Stock Company "Avrora Airlines", 6501161401	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
13	Joint Stock Company "Donavia", 6166041242	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code
14	Joint Stock Company "Orenburg Airlines", 5638057840	Sub-Clause 1, Clause 2, Article 105.1 of the RF Tax Code